

**COMMUNITY JUSTICE  
SERVICES SA**

**2021**

# **Annual Report**



# COMMUNITY JUSTICE SERVICES SA

1300 850 650

[www.communityjusticesa.org.au](http://www.communityjusticesa.org.au)

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## METRO OFFICE

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## REGIONAL OFFICES

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### LIMESTONE COAST COMMUNITY JUSTICE CENTRE

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Mount Gambier SA 5290

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# OUR VISION

Community Justice Services SA aims to make access to justice available to all those in the community who would otherwise not have access to services by prioritising services and programs to those denied access to justice due to social or economic disadvantages which restrict their ability to exercise their legal rights.

CJSSA aims to create a community that respects and upholds fairness, justice and human rights.

## WHO WE ARE

CJSSA is a community legal service that provides free legal help to the community. CJSSA provides access to expert assistance and support to resolve legal/social problems, to have a positive impact on the health and wellbeing of individuals, and to build capacity to contribute to their community. CJSSA ensures it is directing its resources for the greatest benefit and enhance services and better target programs through the ongoing evaluation of legal/social needs.

## WHAT WE DO

- Information and Referral
- Legal advice
- Ongoing assistance and Court representation where appropriate are provided at no cost to eligible clients who cannot afford to pay a private solicitor and do not qualify for a grant of legal aid.

## SUMMARY OF OBJECTIVES

1. Provide quality and streamlined assistance to the South Australian community.
2. Continue to and encourage innovation through the development of frameworks to maintain flexibility and remain adaptable to a growing and evolving organisation.
3. Maintain a thriving and diverse organisation to support professional client services.
4. Collaborate with community sector, Government and other services to deliver support, prevention and early intervention programs/services and to build quality relationships to leverage resources, expertise and knowledge to enhance communities.
5. Contribute to strategic advocacy to enhance the wellbeing of communities and individuals experiencing disadvantages.

# OUR TEAM

## Board of Management

### Executive

Michael Donald, Chairperson

Ross Savvas, Treasurer

Julie-Ann Simkin

Rene Earles

Minerva Nasser-Eddine

Kate Brett

Barbara Wendland, Secretary/Public Officer

The Board of Directors wish to thank Relationship Australia SA Marion office for providing a meeting room for the service for monthly Board meetings.

### Executive

Catherine McMorris - CEO

Quenby Purdie - Finance Officer

Barbara Wendland - Operations Manager

## Legal Personnel

### Southern Community Justice Centre

Kirsten Poetsch,  
Principal Solicitor

Natalia Kasprzyk,  
Senior Solicitor

Chaye Edwards, Solicitor  
(ceased 22 January 2021)

Rory Ormerod, Solicitor  
(ceased 25 June 2021)

Jessica Wakelam, Solicitor  
(commenced 20 July 2020)

### Limestone Coast Community Justice Centre

Katherine Davies,  
Senior Solicitor

Jessica Feast, Solicitor  
(commenced 22 June 2020)

Katy Luey, Solicitor  
(commenced 27 July 2020)

### Riverland Community Justice Centre

Zayn Richter, Solicitor  
(ceased 5 February 2021)

Georgina Portus, Solicitor  
(commenced 3 May 2021)

## Administration Personnel

### Southern Community Justice Centre - Christies Beach

Michelle Leddra - Intake Co-ordinator

Tahlia Ferreira - Intake Officer

Dana Alexander - Intake Officer  
(commenced 12 April 2021)

### Limestone Coast Community Justice Centre - Mount Gambier

Simone Silva - Intake Officer

Carla Dent - Intake Officer

### Riverland Community Justice Centre - Berri

Margie Williams - Intake Officer

# CHAIRPERSON'S REPORT

As this year draws slowly to a close, the suffering and dislocation that has occurred to us all seems a little less recent and the optimism of a new future grows stronger as we watch the vaccination rate creep higher toward the promise of open borders and no lockdowns or fortnightly quarantines. 2022 holds new promise for us all and likewise to the Community Justice Services SA Ltd.

From austere beginnings in 1983 as the Noarlunga Community Legal Service, renamed in 2002 to Sothern Community Justice Centre to recognise an expansion in service offering. 2018 represented another watershed year as the service transitioned to the company entity it is today, Community Justice Services SA Ltd in order to position itself for further expansion of service offering. Throughout 38 years the provision of legal assistance to those in our community who would otherwise not be able to access legal resources, has been the core focus of the service in each of its iterations.

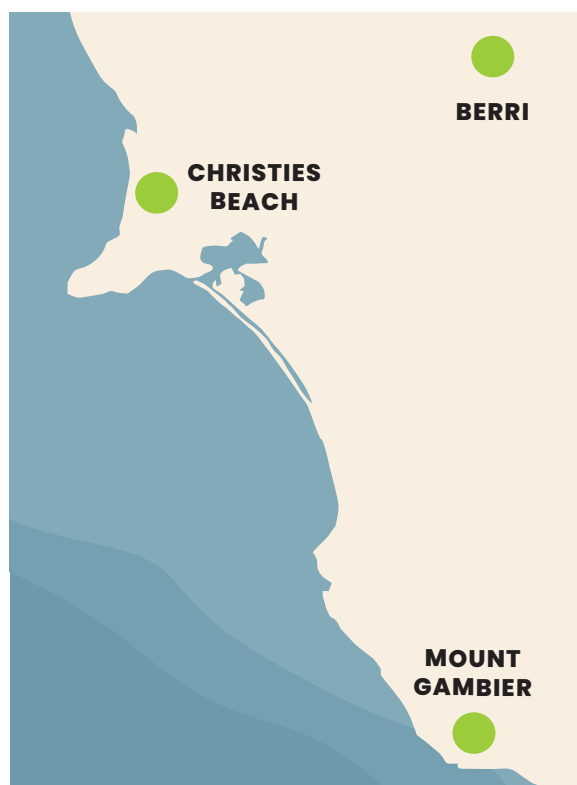
Operating throughout South Australia in both metropolitan and regional offices, Community Justice Services SA Ltd and its associated regional offices in Mount Gambier, operating as the Limestone Coast Justice Centre, and the regional office in Berri, operating as the Riverland Community Justice Centre, provide services to much of the geographical area of South Australia.

Our staff and volunteers working in all offices and outreach centres in SA are the backbone to the Community Justice Services SA Ltd and their dedication and hard work are to be congratulated for our continued success.

On behalf of the Board of Directors I thank the management and staff of the three divisions of Community Justice Services SA Ltd for their continued commitment to providing quality legal services to the various communities in South Australia.

Michael Donald

Chairperson



# CEO REPORT

Community Justice Services SA staff, volunteers and Board of Directors have once again shown great resilience, professionalism and compassion during this last year. I am extremely grateful and privileged to be working with a fantastic team. As always, the support and professionalism of the team throughout all sites is outstanding.

In the face of professional and global challenges this year the dedicated Community Justice team has continued to deliver quality services and assisted many clients during the last 12 months with Covid-19 measures and restrictions continuing.

Since 1 July 2020 Community Justice continued to deliver services in the Riverland, Southeast and Southern regions. Our very successful outreach programs have continued throughout all regions ensuring a greater coverage to the community including a new location at Aldinga.

Some key focus areas for this last year has been to:

- Create a flexible and supportive workplace for all staff.
- Implement upgrade to technology and phone systems to support remote working.
- Prioritise the wellbeing of staff and volunteers.
- Increase social media awareness for communities.

Our key partnerships have also continued throughout this period including some new collaborations:

- Supporting Women's Legal Service SA deliver their InDIGO program in the South;
- Assisting Legal Services Commission deliver their FASS Duty Solicitor program in Mount Gambier;
- Delivering tenancy information sessions for AC Care Berri clients;
- Establishing an MOU with Carers and Kinship Support to provide legal assistance to clients;
- Creation of new student led Community Engagement Clinic with Flinders Legal Clinic

During this period our lawyers and intake staff have continued to provide quality and professional assistance to over 1800 clients throughout all our regions and within all our current funding categories. From the clients assisted during this period 84% of clients were experiencing financial disadvantage and over 35% identifying as experiencing some form of family violence.

Legal staff across all regions delivered over 2000 advices and over 238 representation services on a range of legal issues including family law matters 41% relating to parenting disputes, property settlements, divorce and child support. Criminal matters 15% relating to theft, traffic offences, assault and drink driving offences. As well as civil disputes 44% involving motor vehicle accident property damage, debt recovery, contracts, both domestic and non-domestic intervention orders.

We have also been very fortunate to be able to continue our volunteer program throughout this period and I would like to take this opportunity to thank our amazing volunteer law students, volunteer solicitors and Placement Students that provided over 1292 hours of assistance to our service this year. This is an invaluable contribution and an essential component of our service delivery this year.

We would also like to acknowledge and thank both Commonwealth and State Attorney-Generals' Departments for their ongoing support and funding.

Catherine McMorris

CEO



# PRINCIPAL SOLICITOR REPORT

The legal team at Community Justice Services SA experienced a busy and challenging year as we navigated the ongoing impact of Covid-19 concurrently with ensuring the effective delivery of all services.

Maintaining flexibility was key in terms of our service delivery as it was apparent things could change in an instant, as reflected by the snap November 2020 lockdown. Flexibility also enabled solicitors to re-structure their working weeks, which in turn resulted in us being able to provide advice appointments outside of standard office hours, both face-to-face and via telephone. We all became used to appearing on our clients' behalf in various courts and tribunals via Microsoft Teams however were thankful when the State courts returned to face-to-face hearings.

The solicitors' court work was interesting and varied noting that we provided Magistrates Court duty solicitor services in Naracoorte, Bordertown, Berri and Kangaroo Island and Federal Circuit Court duty solicitor representation in Mount Gambier. We also appeared in the South Australian Civil and Administrative Tribunal for matters involving both tenancy and child protection disputes. We also appeared extensively in the Federal Circuit Court and Family Court of Australia at hearing, including trials, as well as conciliation conferences and family dispute resolution mediations.

Throughout the year we maintained our valued partnership with the Noarlunga Family Relationships with a direction from the FRC that they wanted to move forward in 2021 continuing to offer a mixture of Child Focus Information sessions both in persona and via Microsoft Teams. FRC intend to add more sessions via Teams presentations to the program in the coming year allowing solicitors from all three offices to become involved in delivering the material.

We also retained various alliances with the State's universities, providing placement opportunities for students and benefitting from the development of resources the students researched and/or created for our use. We established further collaborations and partnerships with not-for-profit organisations including Inspiring Teens and Carers and Kinship Support.

Despite the ongoing challenges presented by the unpredictability of the COVID-19 pandemic the solicitors of Community Justice Services SA should be commended for their unwavering professionalism and determination in ensuring the legal services and community legal education were always available and accessible to the community throughout the 2020/2021 year.

Kirsten Poetsch

Principal Solicitor

# OUR SERVICES

## Last Financial Year

Legal services are targeted to those with the greatest legal need, with special focus on those with low incomes, CALD and ATSI community, people with disabilities and experiencing mental health issues and people impacted by domestic violence.

The **Generalist Service** operates in the inner southern areas of Adelaide including Kangaroo Island, Fleurieu Peninsula, Murray Bridge and the Limestone Coast and Riverland area. The Service provides legal advice and representation services on a range of civil, criminal and family law matters which can include:

### Family

- Divorce and separation
- Parenting arrangements
- Property settlement, defacto/marital
- Child support
- Family violence
- Child protection
- Domestic Family/Violence

### Criminal

- Traffic matters
- Summary matters including assault and theft
- Driving offences

### Civil

- Debts
- Contracts
- Motor vehicle accidents
- Minor civil claims
- Neighbour disputes
- Intervention orders
- Consumer complaints
- Employment matters

The **Family Law / Family Violence Service** operates in the southern areas of Adelaide including Kangaroo Island, Fleurieu Peninsula, Murray Bridge and the Limestone Coast and Riverland area. The Service provides legal advice and representation services to those who are vulnerable and suffering disadvantage in those areas of law relating to family breakdown and family violence.

## REGION 2 \*

### Generalist

**823**

Legal Advice

**83**

Representation

### Commonwealth Family Law Family Violence

**195**

Legal Advice

**34**

Representation

## REGION 5 \*\*

### Generalist

**849**

Legal Advice

**92**

Representation

### Commonwealth Family Law Family Violence

**262**

Legal Advice

**30**

Representation

\* Region 2: South \*\* Region 5: Fleurieu Peninsula, Murray Bridge, South East and Riverland

# OUR CLIENTS

## What our clients say about us

From 143 clients surveyed the feedback from our clients was very positive. Surveys were completed by clients for legal advice appointments and for those we provided ongoing representation services.

**93%** of clients agree or strongly agree that the service provider helped them understand how to deal with your legal problem

**93%** of clients agree or strongly agree that they know where to get help if they have another legal problem in the future.

**98%** of clients surveyed that indicated having personal or cultural needs strongly agree that the service provider met those needs.

**90%** of clients would recommend our service to other people.

## Client comments (Testimony)

"Really appreciated the time spent listening to me"

"English is not my first language and my lawyer had so much patience especially in communication and I really appreciate that"

"The solicitor taught me to be patient and follow the court processes and procedures to achieve my desired outcome"

"The service was extremely helpful and considerate of my anxiety"

"Due to difficulty handling my high stress levels I was able to have 2 support persons with me at the appointment"

"Understood exactly the problem straight forward way to go"

"The service made a complicated issue straight forward"

# 1853

Total Clients

# 98%

Percentage of Representation Services delivered to people experiencing financial disadvantage



525 **28%**

Clients indicated having a disability



650 **35%** ↑ FROM LAST PERIOD

Indicated family violence



1039 **56%**

Clients have low or no income



32 **2%**

Clients at risk of homelessness

# SOUTHERN COMMUNITY JUSTICE CENTRE

## OVERVIEW 2020/21

With the ongoing pandemic restrictions at the beginning of this period staff have continued to be supported and provided a balance to working from the office sites and home to ensure numbers of staff and clients in each office was in compliance with Government recommendations. All clients were provided the option of a telephone appointment for advice to ensure that they continue to receive the same in a timely manner.

Legal staff remained consistent with the addition of a part-time graduate role filled by Jess W, who had been a long-time volunteer with the service. We bid farewell to one of our senior solicitors, Chaye, in January 2021 and also bid farewell, for a second time to Rory in June 2021.

Whilst COVID-19 did reduce the number of volunteers in the office per day we were able to accommodate restrictions and maintain volunteer participation. We continue to receive great interest in our volunteer program for volunteer law students, volunteer solicitors and placement students. Our partnership with the Universities has continued and we hosted 2 intern students from Adelaide University and a placement student from University of SA.

Inspiring Teens a new student led Community Engagement Clinic with Flinders Legal Clinic was created in this period. Our Solicitors worked with the students to create a resource about legal issues that impact teenagers such as sexting, consent laws or their rights when dealing with police.

Our solicitors maintained regular provision of services to outreach locations including Marion, Victor Harbor, Kangaroo Island and Murray Bridge, in addition to our ongoing commitments to providing advice services both in person and via telephone.



In this period two new services commenced a new outreach service to Aldinga Beach and a Duty Lawyer service at Kangaroo Island Magistrates Court on the days we attended the Kangaroo Island Outreach. In total the service has been available as Duty Solicitor for 12 matters. The visiting Magistrate and court staff have welcomed the visits and are grateful for the support as matters that would not have otherwise settled were able to be resolved quicker.

The solicitors in Christies Beach also gave presentations on Wills and associated issues at two pop-up Smart Seniors forums, one at the Goolwa RSL Club and the other at the Port Noarlunga and Christies Beach RSL Club.

We also had the opportunities to promote the service at the Yankalilla Expo and a day trip to Kangaroo Island, invited by Holly from the Bushfire Legal Project to provide a presentation on Employment Law at the combined Expo/ Open Day for the newly created Business Hub in Kingscote.

SCJC Team

### Duty Solicitor

As part of extra funding and our ongoing objective to ensure we meet the communities needs, we are working with the courts to ensure that clients have access to services in all regional areas. As part of our regular Kangaroo Island outreach attendance, in this period we commenced providing an additional service being Duty Solicitor on those days that the Kangaroo Island Magistrates Court was running.

Our Solicitors have enjoyed the challenge and the Court staff have been very welcoming and grateful. The visiting Magistrate has thanked the Service for being at the court and remarked that it had been very helpful having our service in attendance as matters that would not have otherwise resolved were able to be settled quicker.

In this period 12 Duty Lawyer services conducted when in attendance at Kangaroo Island outreach.

The Solicitors provided a range of services to clients including assisting with guilty pleas and preparing submissions.

Some of the types of matters that assistance was provided for included, driving while suspended, driving under the influence, assault, unlawful entry and property damage, minor illicit drug offences and deception related offences.

### WORKING WITH OUR LOCAL COMMUNITY

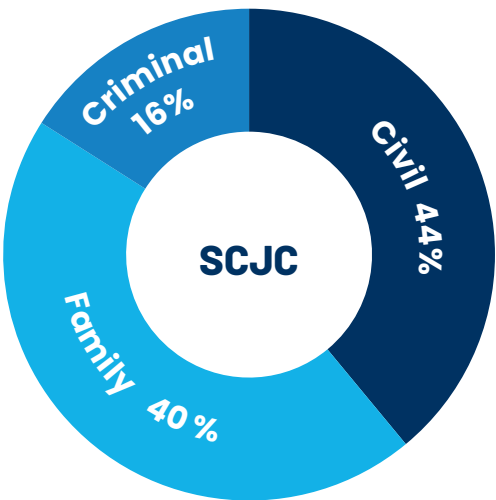
#### Family Relationship Centres Partnership (FRC)

In collaboration with FRC Noarlunga staff, FRC clients have the opportunity of the benefits of Family Dispute Resolution, which is important for retaining positive post-separation relationships for parents and children, for those in the community experiencing family separation.

Our partnership with the Family Relationship Centre Services (FRC) at Noarlunga continued in this period and the delivery of Child Focussed Information Sessions. From July face to face sessions were facilitated at the Christies Beach office with, the balance of the sessions, usually run from other offices, continued to occur via Zoom due to COVID19.



Outreach Locations	Total Advices
Aldinga	12
Marion	90
Kangaroo Island	35
Murray Bridge	39
Strathalbyn	2
Victor Harbor	38



## WORKING WITH OUR LOCAL COMMUNITY

Noarlunga Family Centre indicated an intention to add more sessions to the program and therefore solicitors in LCCJC and RCJC would also be able to become involved delivering Teams presentations.

### Southern Domestic Violence Action Group

SCJC attended multiple meetings with Southern Domestic Violence Action Group (SDVAG). SDVAG is a group of volunteers linking the community with government and non-government organisations to provide an open forum and public voice for the southern community to address issues and enable action aimed at the elimination of domestic violence.

### The Onkaparing Collaborative Approach

The OCA is a collaborative approach for the prevention of domestic violence and Aboriginal and Torres Strait Islander family violence, involving a wide range of agencies and tiers of service provision ranging from broad community to grassroots work.

SCJC continued to attend and participate in regular ongoing meetings and projects.

### Uniting Communities Financial counsellor

Uniting Communities continue to run an outreach service at the office of SCJC at Christies Beach, in this period.

One day a week a Financial Counsellor provides information, support and advocacy for clients facing financial challenges. Clients of SCJC are also able to access this service.

### Indigo

SCJC continued to support Women's Legal Service SA to deliver The InDiGO program in this period to provide free legal advice and services to women who are experiencing or at risk of experiencing domestic violence.

### University Partnerships

Our collaborations with Universities continued in this period and SCJC was fortunate to have the opportunity to host 2 students from

Adelaide University. The students worked with us as part of their internship agreement. One of the student's objectives was focused on the impact of COVID-19 and changes to accessing legal assistance for culturally and linguistically diverse communities. The other student focussed on marketing and engaging with target groups and specifically youth groups in the southern area.

### Spire project – Inspiring Teens

In this period CJSSA participated in the Spire project with high school students aiming to create an accessible legal resource and information to teenagers about their legal rights including issues in relation to sexting and consent laws. Solicitor Katherine Davies from our Mount Gambier was the main point of contact for the high school students along with assistance from Solicitor Kirsten Poetsch from the Christies Beach office.

## SOUTHERN CASE STUDY

Our client was referred to the Service from Palliative Care Unit. They were in their early 40s and diagnosed with a terminal illness. The client was seeking assistance in formalising a care arrangement for their four children after their death.

Unfortunately, the other parent had also deceased some years prior and the client's sibling was able to and agreed to provide care for the children.

This would mean that the children could remain in their family home and attend the same school they have been attending.

Within 10 days we were able to obtain instructions from our client in hospital and file Consent Orders with the then Federal Circuit Court giving sole parental responsibility and care to the uncle. Within a few days of these Orders being filed, the client passed away. However, was able to complete this process for the care of the children.

# LIMESTONE COAST COMMUNITY JUSTICE CENTRE

## OVERVIEW 2020/21

The 2020/2021 year saw big changes at the Limestone Coast Community Justice Centre with two solicitors joining the office and creating an all female team in the Mount Gambier Office.

Covid-19 Restrictions have meant we are unable to do face to face visits in the Prison however, we have continued our service via telephone appointments. This has provided a benefit where our solicitors can research on the spot during an appointment to advise clients quicker as advising in the prison means no technology during appointments.

Our Duty Solicitor assistance for the Naracoorte and Bordertown Magistrates Court Outreaches were certainly busy as the Resident Magistrate changed to fortnightly Naracoorte hearings. Bordertown maintained it's circuit as once every two months. 2021 saw a significant uptake in the criminal Duty Solicitor service we offer at Naracoorte and Bordertown with approx. 42 advice appointments from January to June 2021 alone at these outreaches.

Working with the Magistrate during these Outreaches has meant we have been able to finalise numerous issues that may have taken up a lot of Court time.

Our service continues its membership of the Limestone Coast Family Violence Action Group, Limestone Coast Community Services Round Table and the Limestone Coast Drug Action Team, with our Solicitor, Katherine Davies, continuing her Secretary role for the Family Violence Action Group and the Round Table.

Despite Covid-19 restrictions putting a damper on some advocacy for the Family Violence Action group, the coming year is looking to be back to "normal" with the upcoming White Ribbon Breakfast in November 2021. This year the Action Group saw the biggest turn out for their candle Vigil to commemorate the lives



lost due to Family and Domestic Violence in the year to May 2021.

The Round Table has seen a re-vamp with a new style of running meetings where guest speakers talk to a topic and members participate in a solution building group work element towards the end of the meeting. So far, great feedback has come through and the topics for the coming year are looking very interesting, with a session on Homelessness in the Southeast being a great brainstorming meeting to help combat the housing shortage in the region.

The pivoting that has been required to work about Covid-19 this past year has meant our offices are more accessible and has allowed our Mount Gambier office to oversee projects in the Southern office (FLAC) via video calls. This has allowed for flexibility of staff and also ensure the work load is shared between staff members.

LCCJC Team

## Duty Solicitor

Limestone Coast Community Justice Centre (LCCJC) is pleased to work in conjunction with Legal Services Commission and AC Care in Mt Gambier to assist to deliver the Duty Solicitor service for the South East region during Federal Circuit Court sittings. LCCJC was able to assist a total of 1 client for the duty lawyer service in this period.

In addition to the Duty Lawyer Service for the South East region during Federal Circuit Court sittings in Mount Gambier staff from LCCJC provide a Duty Solicitor Service to the Circuit Courts at Bordertown and Naracoorte whilst attending on outreach location days.

Duty Lawyer services conducted in the 2020–21 year as a courtesy in the following courts when at outreach sessions were as follows:

- 8** Bordertown Magistrates Court
- 45** Naracoorte Magistrates Court

## SACAT

One of the service's new solicitors from LCCJC also started to provide ongoing representation in SACAT

We consider that there is a gap in provision of assistance to people in the community navigating the SACAT system, so we were fortunate to be able to offer assistance in this area.

**668**

Total Number of Legal Advices (includes Duty Lawyer & Legal Task)

**64**

Total Number of Representation

**27**

Court / Tribunal

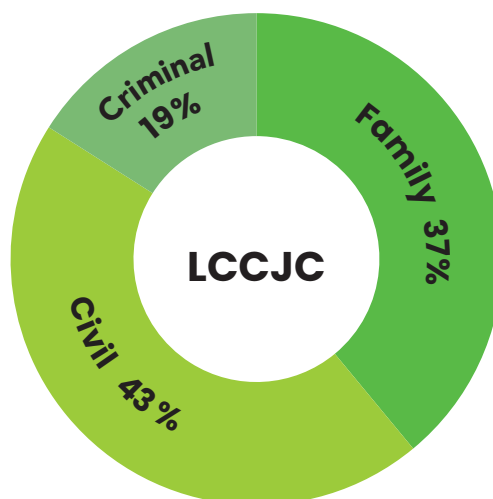
**37**

Other Representation

**0**

Dispute Resolution

Outreach Locations	Total Advices
Bordertown	5
Naracoorte	19
Millicent	10
Mt Gambier Prison	41



## WORKING WITH OUR LOCAL COMMUNITY

### LC FVAG

Staff attended several meetings as members of the Limestone Coast Family Violence Action Group. The group raise awareness and provide education about the harms of family violence and abuse through promotion and networking and provide support and fellowship to people and services that are working to facilitate the intervention or prevention of family violence and abuse.

### Drug Action Team

Staff attended meetings of The Limestone Coast Drug Action Team. The key aims of this team are to establish a collaborative, evidence-informed, community model to address alcohol and other drug use in the area.

### Limestone Coast Community Services Roundtable

The Limestone Coast Community Services Roundtable (LCCSRT) work collaboratively to provide leadership, coordination, advocacy and promotion to develop regional responses that will enhance the social, health and housing outcomes for people in the Limestone Coast community. LCCJC staff continued to attend meetings in this period.

### Regional Queer Youth Services

Our regional offices continue their participation and membership of the RQYSN (Regional Queer Youth Services Network) which has always been via video link to ensure accessibility for all services. It is a great opportunity to learn more about Queer support services in each region. Specifically the work being done in the Limestone Coast through advocacy groups on Facebook to ensure a diverse support group for regional members of the LGBTQI+ community.


### Mt Gambier Magistrates Court User Group

Legal staff attended meetings with other users of the Court to ask questions in relation to court use or discuss improvements/changes to court processes and procedures.

### Forums

Attendance at the following forums:

- DV Forum
- Pangula Networking Event
- Women's Information Service Provider Expo



# LIMESTONE COAST

## CASE STUDY

Our client and their carer daughter, residing in a small SA rural town, were longstanding tenants with the Real Estate Agent Applicant (REA) who were acting for the Landlord. The client is in receipt of a modest Disability Support Pension and suffers from severe physical and mental disabilities, approached our service for assistance in relation to official notice received from REA, to evacuate the premises on a set date.

Our client endeavoured to find alternative housing arrangements as soon as possible, however found that their options were extremely limited in a small regional location. With the assistance of the client's support worker, they were able to successfully secure accommodation through Unity Housing, but significant work needed to be done. Unity Housing informed the client that they could not relocate until after the requested date to evacuate the current premises they were residing. A letter to this effect was provided from the support workers to the REA.

The client and his support worker communicated back and forth with the REA trying to secure more time for the client to continue residing in the premises. To their disappointment and frustration, the REA and landlord were not open to negotiations and demanded that our client relocate immediately. The REA made an urgent application to SACAT to have our client removed from the premises – an order for possession (section 93 Residential Tenancy Act).

We made submissions on behalf of our client. This was countered strongly by the REA that instead their client, was facing severe hardship, i.e. relocating the purchaser and risks of penalties on the sale contract.

The Tribunal Member, although reluctant due to concern for a breach of sale contract and hardship caused to the purchaser, did find in favour of our client and ordered that upon the grounds of hardship, our client could remain living in the property until a later date. As a result our client was extremely pleased and grateful for.

# RIVERLAND COMMUNITY JUSTICE CENTRE

## OVERVIEW 2020/21

The service had already adapted operations to meet the needs of the Riverland community implementing the COVID-19 management plan in 2020. With the ongoing pandemic restrictions in the early stages of this period, staff have continued to work in the office, providing telephone legal advice where necessary and ensuring that the office is compliant with government recommendations. From August 2020 staff were 100% back in the office for face to face appointments available for clients. The November 2020 COVID restrictions fortunately were short lived and staff were able to continue to work from the Berri office.

The staff of Riverland Community Justice Centre are part of the local community and continued to engage with the local networks and service providers where possible in this period. Unfortunately, we said goodbye to Zayn the Berri office Solicitor.

Recruitment commenced this was challenging however, and a Solicitor was recruited and commenced with the service in May 2021. Georgina has been a great addition to our team and has already become involved with the local community and connect and collaborate with other service providers.

COVID restrictions meant that we were not able to attend Cadell prison for face to face visits however, we continued to service those clients via telephone appointments. Attendance at outreach locations continued in this period and face to face appointments conducted at Loxton, Renmark and Waikerie. The service ensures that all members of the community in the Riverland area are able to access legal services quickly via telephone or video conferencing facilities to assist with their legal needs.

During this period the Service continued to develop key collaborations and our co-locating with Mind Australia.

Our new Solicitor met with the Riverland Domestic Violence Service and we were able



to establish an outreach type service at the shelter. This collaboration using a trauma informed approach is sensitive to the client's needs and provides a holistic approach for families experiencing domestic violence. In addition she commenced building relationships with the Riverland Advocacy (Disability Service) and the Riverland Queer Youth Service.

Legal staff were invited and participated in the South Australia Law Reform Institute Roundtable (SALRI) event in Berri to provide input and discussions around Powers of Attorney and Enduring Powers of Attorney. SALRI is presently examining the role and operation of Powers of Attorney and the event also provided information as to the role and work of SALRI.

The collaboration with AC Care Tenancy Education Group recommenced in this period, after the sessions were put on hold due to COVID19. Tenancy Rights sessions were delivered to vulnerable community members.

We have continued to promote the Riverland service through social media and advertising to ensure that all members of the community are aware that the Service is available in this region. Our aim is to assist all with their legal needs. The service looks forward to continuing connecting with other service providers and the wonderful community of the Riverland.

RCJC Legal Team

## WORKING WITH OUR LOCAL COMMUNITY

### AC Care Tenancy Education Group – Berri

AC CARE Berri Tenancy Group presentations

After COVID-19 restrictions earlier we were pleased to be able to resume our collaboration in 2021 to facilitate sessions with AC Care Tenancy Education Group in Berri.

These sessions provide clients with legal information regarding their tenancy rights and obligations in relation to their real estate agencies and owners of properties they rent. Legal information regarding bonds, inspections, leaving disputes and avenues of recourse if they are appealing a decision made by the owner of the property as well as information about the Tenancy tribunal for any disputes about the property.

### South Australian Law Reform Institute (SALRI)

Legal staff were invited to attend the South Australia Law Reform Institute Roundtable (SALRI) event in Berri to provide input and discussions around Powers of Attorney and Enduring Powers of Attorney. SALRI is presently examining the role and operation of Powers of Attorney and the event also provided information as to the role and work of SALRI.

**247** Total Number of  
Legal Advices

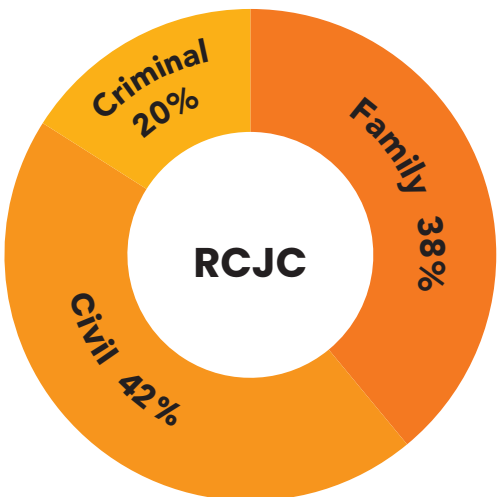
**13** Total Number of  
Representation

**5**  
Court /  
Tribunal

**9**  
Other  
Representation

**0**  
Dispute  
Resolution

Outreach Locations	Total Advices
Cadell	13
Loxton	8
Renmark	14
Morgan	11
Waikerie	0



# RIVERLAND CASE STUDY

Our client attended for advice regarding matrimonial property settlement and parenting arrangements. The client identified as Aboriginal and the client and their former partner had been together for several years and had 2 children. The client had experienced during the relationship verbal, emotional and financial abuse and fled the relationship into temporary housing. The property was in joint names and initial discussions allowed the client to return to the family home with the children and the other party moved out. The parenting arrangement was challenging and caused ongoing emotional and psychological abuse.

We proceeded with property settlement which took a year to negotiate a just and equitable resolution. Our assistance needed to be provided with support and awareness of both the cultural and family violence issues in play. Ultimately, the parties did reach agreement on a fair and final basis that provided our client a modest cash payment.



# VOLUNTEERS

During this period the service continues to receive great interest in the volunteer program. Recruitment has continued and a comprehensive engagement strategy is in place. Whilst COVID-19 did reduce the number of volunteers in the office per day we were able to accommodate restrictions and maintain a healthy volunteer schedule. CJSSA is very grateful to the many students and volunteer Solicitors who provide valuable input to the service.



## 1292

hours was contributed by volunteers in the 2020-21 financial year.

## Students

Demand has been high for the volunteer student program in this period with **11** law students recruited at the Christies Beach office and 1 at the Mount Gambier. Student volunteers assist with:

- Administration, typing and data entry
- Assist solicitors with drafting letters and other documents
- Legal Research
- Transcribing documents
- Attending court with solicitor
- Sitting in on client interviews

## Graduate Diploma of Legal Practice Placements

We have continued to receive requests from law students for a placement as part of their PLT requirements. The Service was able to provide **4** law students with the required legal experience in this period at the Christies Beach office.

## Volunteer Solicitors

CJSSA also continues to receive interest in the volunteer solicitor program. The volunteer Solicitors can attend court hearings, participate in client interviews and have provided valuable assistance to our legal staff. In this period **5** volunteer Solicitors were recruited.



## 12

Volunteer Students



## 5

Volunteer Solicitors



## 4

Volunteer Legal Placement Students



MY PLACEMENT TIME AT SOUTHERN COMMUNITY JUSTICE CENTRE WAS EXCELLENT. I GAINED A WEALTH OF KNOWLEDGE, THROUGH HANDS-ON EXPERIENCE DRAFTING LEGAL CORRESPONDENCE, PREPARING COURT DOCUMENTS, AND ATTENDING CLIENT INTERVIEWS. THE SOLICITORS AND STAFF WERE INCREDIBLY WELCOMING AND SUPPORTIVE AND ALLOWED ME THE OPPORTUNITY TO WORK ON A WIDE RANGE OF INTERESTING MATTERS ACROSS THE FAMILY, CRIMINAL AND CIVIL LAW JURISDICTIONS. I WOULD HIGHLY RECOMMEND SCJC AND AM HUGELY GRATEFUL FOR THE INVALUABLE EXPERIENCE.



# EXTENT OF SERVICES

2020/21

## Metro Office

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### CHRISTIES BEACH

The Metro office at Christies Beach operated 9.00am to 5.00pm Monday to Friday. The exception to these days was during the official closing period over Christmas.

## Regional Offices

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### LIMESTONE COAST COMMUNITY JUSTICE CENTRE

The Mount Gambier office is the Regional Office for the provision of Legal Services in the Limestone Coast area operated 9.00am to 5.00pm Monday to Friday, with the exception of the closing period over Christmas.

### RIVERLAND COMMUNITY JUSTICE CENTRE

The Berri office is the Regional Office for the provision of Legal Services in the Riverland area operated 9.00am to 5.00pm Monday to Friday, with the exception of the closing period over Christmas.

## MEMBERSHIPS

Relationships Australia SA (RASA)

Family Law Council

Law Society of SA

Women's Lawyers Association

Institute of Community Directors

Southern Domestic Violence Action Group (SDVAG)

Onkaparinga Collaborative Approach (OCA)

Limestone Coast Family Violence Action Group (LC FVAG)

# AUDITORS INDEPENDENCE DECLARATION

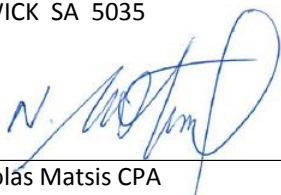
**COMMUNITY JUSTICE SERVICES SA LTD  
(A COMPANY LIMITED BY GUARANTEE)**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER DIVISION 60-40 OF THE AUSTRALIAN  
CHARITIES AND NOT-FOR-PROFITS ACT 2012 TO THE BOARD OF  
COMMUNITY JUSTICE SERVICES SA LTD**

I declare that to the best of my knowledge and belief, in relation to the audit of Community Justice Services SA Ltd for the year ended 30 June 2021 there have been:

- i) no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii) no contraventions of any applicable code of professional conduct in relation to the audit.

**Not for Profit Accounting Specialists**  
KESWICK SA 5035



Nicholas Matsis CPA  
Registered Company Auditor No 77466

1 October 2021

Date:

# AUDITOR'S REPORT



1300 123 637 • enquiries@nfpas.com.au • www.nfpas.com.au

## INDEPENDENT AUDITOR'S REPORT FOR COMMUNITY JUSTICE SERVICES SA LTD

### Auditor's Opinion

We have audited the financial report, being a special purpose financial report, of Community Justice Services SA Ltd for the year ended 30 June 2021, comprising the balance sheet, consolidated income and expenditure statement, cash flow statement, divisional income and expenditure statements, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

In our opinion, the financial report of Community Justice Services SA Ltd has been prepared in accordance with the requirements of Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- giving a true and fair view of the registered entity's financial position as at 30 June 2021 and of its performance for the year ended on that date; and
- complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Information Other than the Financial Report and Auditor's Report Thereon

The Board Members of the entity are responsible for the other information. The other information comprises the information included in the entity's annual report for the year ended 30 June 2021, but does not include the financial report and our auditor's report thereon. The annual report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we will communicate the matter to the Board Members.



CHARTERED ACCOUNTANTS  
AUSTRALIA • NEW ZEALAND

Liability limited by a scheme approved under Professional Standards Legislation

# AUDITOR'S REPORT

## The Responsibility of the Board Members for the Financial Report

The Board Members of the entity are responsible for the preparation and fair presentation of the financial report, and have determined that the accounting policies used and described in Note 1 to the financial statements, which form part of the financial reports, are appropriate to meet the financial reporting requirements of the members and of the Australian Charities and Not-for-profits Commission Act 2012. The Board Members' responsibility also includes such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board Members are responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board Members either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so. The Board Members are responsible for overseeing the entity's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Report

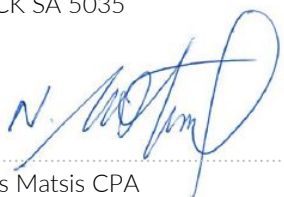
Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

## Basis of Accounting and Restriction and Distribution of Use

Without modifying our opinion, we draw attention to the fact that the financial report is prepared to assist Community Justice Services SA Ltd to comply with the financial reporting provisions of the Australian Charities and Not-for-profits Commission Act 2012, as a result, the financial report may not be suitable for another purpose. Our report is intended solely for Community Justice Services SA Ltd and should not be distributed to or used by other parties other than Community Justice Services SA Ltd.

**NOT FOR PROFIT ACCOUNTING SPECIALISTS**  
KESWICK SA 5035



Nicholas Matsis CPA  
Registered Company Auditor No 77466

Dated: 1 October 2021

# DIRECTOR'S DECLARATION

24 September 2021

## DIRECTORS' DECLARATION



Community Justice  
Services SA Ltd

### DIRECTORS

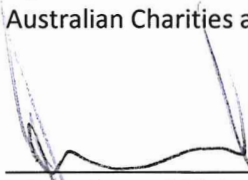
The following persons were Directors of the Company during the whole of the financial year and up to the date of this declaration, unless otherwise stated:

Michael Donald (Chairperson)  
Ross Sawas (Treasurer)  
Barbara Wendland (Company Secretary/ Public Officer)  
Julie-Ann Simkin  
Rene Earles  
Kate Brett  
Minerva Nasser-Eddine

In the Directors' opinion:

- 1) the Company is not a reporting entity because there are no users dependent on general purpose financial statements. Accordingly, as described in note 1 to the financial statements, the attached special purpose financial statements have been prepared for the purposes of complying with the reporting requirements of the Australian Charities and Not-for-profits Commission Act 2012;
- 2) the attached financial statements and notes thereto comply with the Australian Charities and Not-for-profits Commission Act 2012, the Accounting Standards as described in note 1 to the financial statements, the Australian Charities and Not-for-profits Commission Regulation 2013 and other mandatory professional reporting requirements;
- 3) the attached financial statements and notes thereto give a true and fair view of the Company's financial position as at 30 June 2021 and of its performance for the financial year ended on that date; and
- 4) there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of Directors made pursuant section 60.15 (2) of the Australian Charities and Not-for-profits Commission Regulation 2013;

  
Michael Donald (Chairperson)  
Director

  
Date

**Southern Community Justice Centre**  
40 Beach Road  
Christies Beach SA 5165  
southern@communityjustice.org.au

**Riverland Community Justice Centre**  
9 Kay Avenue  
Berri SA 5343  
riverland@communityjustice.org.au

**Limestone Coast Community Justice Centre**  
8A Commercial Road West  
Mount Gambier SA 5290  
limestone@communityjustice.org.au

# FINANCIALS

## ANNUAL REPORT 2021

### Balance Sheet

As at 30 June 2021. The accompanying notes form part of these financial statements.

	Note	2020/2021(\$)	2019/2020 (\$)
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash at Bank and on Hand	10(a)	383,455	204,348
Savings Accounts and Term Deposits	10(a)	166,806	166,752
Trade & Other Receivables	3	199,355	328,058
Prepaid Expenses	4	18,533	6,388
<b>TOTAL CURRENT ASSETS</b>		<b>768,149</b>	<b>705,546</b>
<b>NON – CURRENT ASSETS</b>			
Plant and Equipment	5	95,426	109,860
<b>TOTAL NON – CURRENT ASSETS</b>		<b>95,426</b>	<b>109,860</b>
<b>TOTAL ASSETS</b>		<b>863,575</b>	<b>815,406</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade & Other Payables	6	116,995	99,827
Other Liabilities	7	67,754	133,464
Provision for Employee Benefits	8	175,863	142,499
<b>TOTAL CURRENT LIABILITIES</b>		<b>360,612</b>	<b>375,791</b>
<b>NON – CURRENT LIABILITIES</b>			
Provision for Employee Benefits	8	34,508	39,096
<b>TOTAL NON – CURRENT LIABILITIES</b>		<b>34,508</b>	<b>39,096</b>
<b>TOTAL LIABILITIES</b>		<b>395,120</b>	<b>414,886</b>
<b>NET ASSETS</b>		<b>468,455</b>	<b>400,520</b>
<b>ACCUMULATED SURPLUS</b>			
Balance at Beginning of the Year		400,520	263,475
Net Surplus for the Year		67,935	137,045
<b>TOTAL ACCUMULATED SURPLUS</b>		<b>468,455</b>	<b>400,520</b>

# FINANCIALS

## Consolidated Income and Expenditure Statement

For the financial year ended 30 June 2021.

The accompanying notes form part of these financial statements.

	Note	2020/2021 (\$)	2019/2020 (\$)
<b>INCOME</b>			
Commonwealth Grant	11	1,380,233	1,046,208
State Grant	11	416,316	304,885
Surplus Grant Funding Deferred to Next Year		(66,878)	(3,853)
Previous Year Surplus Grant Funding		3,853	133,021
		<u>1,733,524</u>	<u>1,480,261</u>
Costs Recovered & Retained		200	850
Donation		1,120	495
Interest Received		67	322
Fee for Service – Outside of Scope of Funding		42,033	8,667
Sundry Receipts		74,887	121,780
TOTAL INCOME		<u>1,851,831</u>	<u>1,612,375</u>
<b>EXPENSES</b>			
Depreciation & Minor Assets		73,116	44,785
Employment Costs		1,312,590	1,064,092
Office Expenses		58,241	66,112
Rent & Utilities		164,725	161,071
Travel & Accommodation		49,802	34,923
Telecommunication		24,107	31,571
Other Expenses		101,316	72,776
TOTAL EXPENSES		<u>1,783,897</u>	<u>1,475,331</u>
OPERATING PROFIT		67,935	137,045
Transfer to Reserve for Approved Capital Expenditure	2		
NET SURPLUS FOR THE YEAR		<u>67,935</u>	<u>137,045</u>

# FINANCIALS

## Cash Flow Statement

For the financial year ended 30 June 2021.

The accompanying notes form part of these financial statements.

	Note	2020/2021 (\$)	2019/2020 (\$)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Grants Received		1,796,550	1,346,767
Other Income Received		118,307	68,728
Payments to Employees & Suppliers		(1,717,946)	(1,417,994)
NET CASH FLOWS (USED IN)/PROVIDED BY OPERATING ACTIVITIES	10(b)	196,911	(2,500)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Acquisition of Plant & Equipment		(17,750)	(6,597)
NET CASH FLOWS USED IN INVESTING ACTIVITIES		(17,750)	(6,597)
<b>NET (DECREASE)/INCREASE IN CASH HELD</b>			
		179,161	(9,097)
CASH AT BEGINNING OF THE FINANCIAL YEAR		371,100	380,197
CASH AT END OF THE FINANCIAL YEAR	10(a)	550,261	371,100

# FINANCIALS

## Notes to the Financial Statements

For the financial year ended 30 June 2021.

### 1. Statement of Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### a) Basis of Preparation

The Officers of the Community Justice Service SA Ltd (Company) have prepared the financial report on the basis that the Company is not a reporting entity as there are unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, this Special Purpose Financial Report has been prepared to meet the reporting requirements of Australian Charities and Not-for-profits Commission Act 2012

These financial statements have been prepared in accordance with the requirements specified by the following Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB):

AASB 101 Presentation of Financial Statements

AASB 107 Statement of Cash Flows

AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors

AASB 1048 Interpretation and Application of Standards

AASB 1054 Australian Additional Disclosures

These financial statements do not conform with International Financial Reporting Standards as issued by the International Accounting Standards Board (IASB).

The financial statements have been prepared in accordance with the significant accounting policies disclosed below, which the officers have determined are appropriate to meet the needs of the members. Such accounting policies are consistent with the previous period unless stated otherwise. The Company's compliance with the recognition and measurement criteria of the Australian Accounting Standards has not been assessed.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values.

#### b) Income Tax

The Company is exempt from income tax pursuant to the Income Tax Assessment Act 1997.

#### c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment are measured at cost less depreciation and impairment losses.

Property, Plant and Equipment acquired at a cost lower than \$10,000 is expensed as minor equipment in the year acquired.

Depreciation:

The depreciable amount of all property, plant and equipment is depreciated over their useful lives commencing from the time the asset is held ready for use.

The method of depreciation and the depreciation rate's used for each class of depreciable asset are:

Class of Asset	Depreciation Rate	Type
Leasehold Improvements	10%	Prime Cost
Plant & Equipment	10%-33%	Prime Cost

#### d) Revenue

All revenue is stated net of the amount of goods and services tax (GST).

# FINANCIALS

If conditions are attached to the grant that must be satisfied before the Company is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied. Accordingly, unspent government grant income at year end is deferred and recorded as other liabilities on the balance sheet.

e) Leases

Where the Company is a lessee, payments on operating lease agreements are recognised as an expense on a straight-line basis over the lease term. Associated costs, such as maintenance and insurance, are expensed as incurred.

2. Reserves and Fixed Assets

Previously, the Company maintained a reserve for the purpose of purchasing replacement assets. During the current reporting period, the Company established that the reserve is no longer required and accordingly the Company has transferred the funds to accumulated surplus. The comparative information have been updated to reflect this change.

	2020/2021 (\$)	2019/2020 (\$)
3. Trade & Other Receivables		
Trade Debtors	200,270	328,058
GST Receivable	(915)	-
	<u>199,355</u>	<u>328,058</u>
4. Prepaid Expenses		
Practising Certificates & Membership	7,765	6,274
Computer Support	10,768	-
Internet	-	114
	<u>18,533</u>	<u>6,388</u>
5. Plant and Equipment		
Christies Beach Furniture & Equipment - at cost	57,556	39,806
Less: Accumulated Depreciation	(33,856)	(28,603)
	<u>23,700</u>	<u>11,203</u>
Christies Beach Premises Refurbishment - at cost	60,315	60,315
Less: Accumulated Depreciation	(37,195)	(31,163)
	<u>23,121</u>	<u>29,152</u>
Mt Gambier Premises - at cost	26,569	26,569
Less: Accumulated Depreciation	(13,689)	(8,565)
	<u>12,880</u>	<u>18,004</u>
Riverland Premises - at cost	25,800	25,800
Less: Accumulated Depreciation	(8,726)	(5,147)
	<u>17,074</u>	<u>20,654</u>
Motor Vehicles - at cost	60,979	60,979
Less: Accumulated Depreciation	(42,327)	(30,131)
	<u>18,652</u>	<u>30,847</u>
Total Plant & Equipment	<u>95,426</u>	<u>109,860</u>

# FINANCIALS

## 6. Trade & Other Payables

Trade Creditors	6,041	6,157
Accrued Expenses		
- Audit	4,750	-
- Barristers	5,000	-
- Electricity	700	-
Salaries	39,638	33,699
Superannuation	9,136	7,021
PAYG Tax Withheld	21,020	16,868
GST Payable	32,384	38,103
Credit Cards	(1,674)	(2,020)
	<u>116,995</u>	<u>99,827</u>

## 7. Other Liabilities

Disbursement Client	875	875
COVID-19 Service Delivery Funding	30,581	65,000
COVID-19 ICT Funding	-	63,736
Commonwealth & State CLSP Unspent Funding	36,297	3,853
	<u>67,754</u>	<u>133,464</u>

## 8. Provision for Employee Benefits

Current		
Annual Leave	77,587	68,454
Long Service Leave	98,276	74,045
	<u>175,863</u>	<u>142,499</u>
Non-Current		
Long Service Leave	34,508	39,096

## 9. Operating Lease Commitments

Payable - Minimum Lease Payments		
Not later than One year	144,040	138,955
Between One and Five Years	190,212	335,986
	<u>334,252</u>	<u>474,941</u>

The leases are for rental of property and equipment, with rent payable monthly in advance. An option exists to renew the leases at the end of their terms.

## 10. Cash Flow Information

(a) Reconciliation of Cash at the End of the Financial Year in the Cash Flow Statement with the Balance Sheet:

Cash at Bank and on Hand	383,455	204,348
Savings Accounts and Term Deposits	166,806	166,752
	<u>550,261</u>	<u>371,100</u>

# FINANCIALS

## (b) Reconciliation of Cash Flow from Operations with Net

Net Surplus for the Year	67,935	137,045
Non-Cash Flows in Net Profit		
Depreciation	32,184	28,150
Changes in Assets and Liabilities		
(Increase)/Decrease in Receivables	128,705	(208,691)
(Increase)/Decrease in Prepaid Expenses	(12,146)	2,474
Increase/(Decrease) in Payables	17,168	27,637
Increase/(Decrease) in Unearned Income	(65,711)	(432)
Increase/(Decrease) in Provisions	28,777	11,317
	<u>196,911</u>	<u>(2,500)</u>

## 11. SACS Funding

Commonwealth Grant	1,244,390	924,486
Commonwealth SACS Funding	<u>135,843</u>	<u>121,721</u>
	<u>1,380,233</u>	<u>1,046,208</u>
State Grant	370,094	265,278
SA Government SACS Funding	<u>46,222</u>	<u>39,608</u>
	<u>416,316</u>	<u>304,885</u>
Total Funding	<u>1,796,550</u>	<u>1,351,093</u>

Commonwealth and State SACS funding is used for the sole purpose of paying increased wages as a result of the Equal Remuneration Offer.

# FINANCIALS

## Divisional Income and Expenditure Statement

For the financial year ended 30 June 2021. The accompanying notes form part of these financial statements.

REGION 2 GENERALIST	Note	2020/2021 (\$)	2019/2020 (\$)
<b>INCOME</b>			
CLSP INCOME			
Commonwealth		478,176.88	435,611.84
State		165,598.20	83,863.00
SERVICE GENERATED INCOME			
Interest		33.73	161.25
Donations		990.00	190.00
Sundry Income		-	831.81
TOTAL INCOME		644,798.81	520,657.90
<b>EXPENSES</b>			
CLSP EXPENSES			
Salaries		411,529.35	425,371.19
Superannuation		37,828.34	36,627.52
On Cost		2,444.03	3,556.65
Rent		64,250.95	49,219.20
Repairs and Maintenance		991.92	2,137.10
Other Premises Costs		15,418.46	13,692.67
Staff Training		6,468.89	4,573.83
Staff Recruitment		550.00	-
Communications		12,249.21	15,777.92
Office Overheads		21,663.41	26,702.81
Insurance		9,150.69	8,781.98
Finance, Audit		5,127.97	3,547.33
Library, Subscriptions		2,728.30	4,682.15
Travel		3,091.26	2,646.11
Programming and Planning		15,608.11	7,766.82
Client Disbursements		1,218.48	145.00
Leases		5,401.08	4,880.10
Minor Equipment		-	7,923.87
Depreciation		8,422.25	6,455.46
Other		208.04	130.18
TOTAL EXPENSES		624,350.74	624,617.89
OPERATING (DEFICIT)/SURPLUS		(20,448.07)	(103,959.99)
Capital Expenditure		-	3,298.76
(DEFICIT)/SURPLUS FOR CURRENT YEAR		(20,448.07)	(107,258.75)
SURPLUS FROM PREVIOUS CONTRACT		3,092.86	110,351.61
SURPLUS FOR NEXT YEAR		23,540.93	3,092.86

# FINANCIALS

## Divisional Income and Expenditure Statement

For the financial year ended 30 June 2021. The accompanying notes form part of these financial statements.

REGION 2 FAMILY LAW / FAMILY VIOLENCE	Note	2020/2021 (\$)	2019/2020 (\$)
<b>INCOME</b>			
CLSP INCOME			
Commonwealth		150,303.72	155,307.00
SERVICE GENERATED INCOME			
Sundry Income		-	-
TOTAL INCOME		150,303.72	155,307.00
<b>EXPENSES</b>			
CLSP EXPENSES			
Salaries		129,474.55	148,215.19
Superannuation		11,940.25	13,996.16
On Cost		540.19	701.93
Rent		-	-
Repairs and Maintenance		-	-
Other Premises Costs		-	-
Staff Training		3,314.56	812.24
Staff Recruitment		-	-
Communications		-	-
Office Overheads		-	750.00
Insurance		-	-
Finance, Audit		-	-
Library, Subscriptions		747.00	684.00
Travel		-	208.19
Programming and Planning		37.72	-
Client Disbursements		-	-
Leases		-	-
Minor Equipment		-	-
Depreciation		-	-
Other		-	-
TOTAL EXPENSES		146,054.27	165,367.71
OPERATING (DEFICIT)/SURPLUS		4,249.45	(10,060.71)
Capital Expenditure		-	-
(DEFICIT)/SURPLUS FOR CURRENT YEAR		4,249.45	(10,060.71)
SURPLUS FROM PREVIOUS YEAR		87.83	10,148.54
SURPLUS FOR NEXT YEAR		4,337.28	87.83

# FINANCIALS

## Divisional Income and Expenditure Statement

For the financial year ended 30 June 2021. The accompanying notes form part of these financial statements.

REGION 5 GENERALIST	Note	2020/2021 (\$)	2019/2020 (\$)
<b>INCOME</b>			
CLSP INCOME			
Commonwealth		297,838.80	227,344.95
State		250,718.16	221,022.45
SERVICE GENERATED INCOME			
Interest		33.64	161.12
Donations		129.91	305.00
Sundry Income		200.00	18.18
TOTAL INCOME		548,920.51	448,851.70
<b>EXPENSES</b>			
CLSP EXPENSES			
Salaries		288,659.21	188,300.89
Superannuation		26,314.58	22,992.05
On Cost		1,856.38	3,913.31
Rent		62,818.23	74,487.95
Repairs and Maintenance		3,950.03	1,550.27
Other Premises Costs		17,295.18	19,984.26
Staff Training		4,506.10	3,198.47
Staff Recruitment		905.00	1,730.00
Communications		11,857.99	15,792.95
Office Overheads		22,872.06	28,062.38
Insurance		8,798.34	8,384.03
Finance, Audit		5,373.03	3,547.32
Library, Subscriptions		3,978.87	4,830.44
Travel		40,123.37	30,477.43
Programming and Planning		12,249.00	9,300.82
Client Disbursements		316.67	-
Leases		5,401.04	3,380.09
Minor Equipment		-	8,710.40
Depreciation		23,761.44	21,695.34
Other		188.03	108.21
TOTAL EXPENSES		541,224.55	450,446.61
<b>OPERATING (DEFICIT)/SURPLUS</b>		7,695.96	(1,594.91)
Capital Expenditure		-	3,298.76
<b>(DEFICIT)/SURPLUS FOR CURRENT YEAR</b>		7,695.96	(4,893.67)
SURPLUS FROM PREVIOUS YEAR		638.43	5,532.10
<b>SURPLUS FOR NEXT YEAR</b>		8,334.39	638.43

# FINANCIALS

## Divisional Income and Expenditure Statement

For the financial year ended 30 June 2021. The accompanying notes form part of these financial statements.

REGION 5 FAMILY LAW / FAMILY VIOLENCE	Note	2020/2021 (\$)	2019/2020 (\$)
<b>INCOME</b>			
CLSP INCOME			
Commonwealth		215,913.96	227,944.00
SERVICE GENERATED INCOME			
Sundry Income		-	-
TOTAL INCOME		215,913.96	227,944.00
<b>EXPENSES</b>			
CLSP EXPENSES			
Salaries		187,993.80	207,906.47
Superannuation		17,473.37	15,905.17
On Cost		836.19	1,299.08
Rent		-	-
Repairs and Maintenance		-	-
Other Premises Costs		-	-
Staff Training		2,831.80	3,019.84
Staff Recruitment		650.00	-
Communications		-	-
Office Overheads		105.41	837.07
Insurance		-	-
Finance, Audit		-	-
Library, Subscriptions		1,494.00	1,902.00
Travel		4,412.36	1,591.00
Programming and Planning		66.00	938.01
Client Disbursements		-	-
Leases		-	1,500.00
Minor Equipment		-	-
Depreciation		-	-
Other		-	-
TOTAL EXPENSES		215,862.93	234,898.64
OPERATING (DEFICIT)/SURPLUS		51.03	(6,954.64)
Capital Expenditure	2	-	-
(DEFICIT)/SURPLUS FOR CURRENT YEAR		51.03	(6,954.64)
SURPLUS FROM PREVIOUS YEAR		33.65	6,988.29
SURPLUS FOR NEXT YEAR		84.68	33.65

# FINANCIALS

## Divisional Income and Expenditure Statement

For the financial year ended 30 June 2021. The accompanying notes form part of these financial statements.

COVID SERVICE DELIVERY	Note	2020/2021 (\$)	2019/2020 (\$)
<b>INCOME</b>			
CLSP INCOME			
Commonwealth		173,000.00	-
SERVICE GENERATED INCOME			
Sundry Income		-	-
TOTAL INCOME		173,000.00	-
<b>EXPENSES</b>			
CLSP EXPENSES			
Salaries		124,817.30	-
Superannuation		11,109.42	-
On Cost		424.99	-
Rent		-	-
Repairs and Maintenance		-	-
Other Premises Costs		-	-
Staff Training		1,629.80	-
Staff Recruitment		-	-
Communications		-	-
Office Overheads		465.38	-
Insurance		-	-
Finance, Audit		-	-
Library, Subscriptions		1,344.30	-
Travel		1,888.74	-
Programming and Planning		-	-
Client Disbursements		-	-
Leases		-	-
Minor Equipment		739.09	-
Depreciation		-	-
Other		-	-
TOTAL EXPENSES		142,419.02	-
OPERATING (DEFICIT)/SURPLUS		30,580.98	-
Capital Expenditure		-	-
(DEFICIT)/SURPLUS FOR CURRENT YEAR		30,580.98	-
SURPLUS FROM PREVIOUS YEAR		-	-
SURPLUS FOR NEXT YEAR		30,580.98	-

# FINANCIALS

## Divisional Income and Expenditure Statement

For the financial year ended 30 June 2021. The accompanying notes form part of these financial statements.

COVID ICT	Note	2020/2021 (\$)	2019/2020 (\$)
<b>INCOME</b>			
CLSP INCOME			
Commonwealth		65,000.00	-
SERVICE GENERATED INCOME			
Sundry Income		-	-
TOTAL INCOME		65,000.00	-
<b>EXPENSES</b>			
CLSP EXPENSES			
Salaries		-	-
Superannuation		-	-
On Cost		-	-
Rent		-	-
Repairs and Maintenance		-	-
Other Premises Costs		-	-
Staff Training		724.55	-
Staff Recruitment		-	-
Communications		-	-
Office Overheads		2,332.45	-
Insurance		-	-
Finance, Audit		-	-
Library, Subscriptions		-	-
Travel		-	-
Programming and Planning		4,000.00	-
Client Disbursements		-	-
Leases		-	-
Minor Equipment		40,193.00	-
Depreciation		-	-
Other		-	-
TOTAL EXPENSES		47,250.00	-
OPERATING (DEFICIT)/SURPLUS		17,750.00	-
Capital Expenditure		17,750.00	-
(DEFICIT)/SURPLUS FOR CURRENT YEAR		-	-
SURPLUS FROM PREVIOUS YEAR		-	-
SURPLUS FOR NEXT YEAR		-	-

