

2020
ANNUAL REPORT



Community Justice Services SA Ltd

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An Australian Government Initiative



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OUR VISION

Community Justice Services SA aims to make access to justice available to all those in the community who would otherwise not have access to services by prioritising services and programs to those denied access to justice due to social or economic disadvantages which restrict their ability to exercise their legal rights.

CJSSA aims to create a community that respects and upholds fairness, justice and human rights.

SUMMARY OF OBJECTIVES

1. Provide quality and streamlined assistance to the South Australian community.
2. Continue to and encourage innovation through the development of frameworks to maintain flexibility and remain adaptable to a growing and evolving organisation.
3. Maintain a thriving and diverse organisation to support professional client services.
4. Collaborate with community sector, Government and other services to deliver support, prevention and early intervention programs/services and to build quality relationships to leverage resources, expertise and knowledge to enhance communities.
5. Contribute to strategic advocacy to enhance the wellbeing of communities and individuals experiencing disadvantages.

WHO WE ARE

CJSSA is a community legal service that provides free legal help to the community. CJSSA provides access to expert assistance and support to resolve legal/social problems, to have a positive impact on the health and wellbeing of individuals, and to build capacity to contribute to their community. CJSSA ensures it is directing its resources for the greatest benefit and enhance services and better target programs through the ongoing evaluation of legal/social needs.

WHAT WE DO

- Information and Referral
- Legal advice
- Ongoing assistance and Court representation where appropriate are provided at no cost to eligible clients who cannot afford to pay a private solicitor and do not qualify for a grant of legal aid.

OUR TEAM

BOARD OF MANAGEMENT

Executive

- Michael Donald, Chairperson
- Ross Savvas, Treasurer
- Craig Stevens
- Julie-Ann Simkin
- Rene Earles
- Minerva Nasser-Eddine
- Kate Brett
- Barbara Wendland, Secretary/Public Officer

The Board of Directors wish to thank Relationship Australia SA Marion office for providing a meeting room for the Service for monthly Board meetings.

Executive

- Catherine McMorrine, CEO/Principal Solicitor

Responsible for overseeing the effective operation, advancement and development of the organisation, reports, tenders, strategic planning, financial expenditure, human and capital resources as well as overseeing and supervising Solicitors.

Legal Personnel

- Catherine McMorrine, Principal Solicitor
- Kirsten, Solicitor (Principal Solicitor commenced April 2020)
- Tim, Solicitor (ceased 17 January 2020)
- Chaye, Senior Solicitor
- Natalia, Solicitor
- Richard, Solicitor (ceased 1 November 2019)
- Fei, Senior Solicitor
- Katherine, Solicitor
- Rory, Solicitor
- Zayn, Solicitor (commenced 11 December 2019)

Administration Personnel

- Quenby, Finance Officer

Southern Community Justice Centre - Christies Beach

- Barbara, Office Administrator
- Michelle, Intake Officer
- Tahlia, Intake Officer

Limestone Coast Community Justice Centre - Mount Gambier

- Simone, Intake Officer
- Carla, Intake Officer

Riverland Community Justice Centre - Berri

- Margie, Intake Officer

CHAIRPERSON'S REPORT

It is no light statement to say 2020 will be remembered as a year that profoundly affected the lives of people in Australia and around the world. Though direct impacts on individuals may have been more or less tumultuous in the effects of COVID-19 on health, job security and family and societal relations, no one has escaped the indirect impacts of this pandemic in how it will affect, in ways not yet realised, all our lives in the years to come.

Yet these times have shown the strength of character in us all to adapt and change rapidly to trying circumstances and demonstrate resilience and adaptability to develop a new normal in our lives. This is also evident in organisations such as our workplaces where the rapidity of change to pivot operations to cope with dramatic societal change has resulted in a shift in the way we work, where we work and how we interact with our work colleagues, the public and other organisations.

This is also the story of how Community Justice Services SA Ltd has met these challenges and adapted operations to provide a quality and timely service in a sector more known for its tradition and formal way of doing things.

For much of the earlier part of this year, face to face meetings disappeared and so did our workforce as our staff adopted work from home strategies. Update technology was introduced with a new digital telephone system that enabled remote working and teleconference meetings with clients and the public as well as an accelerated shift toward remote Court appearances.

Community Justice Services SA Ltd moved quickly to introduce a COVID-19 management plan and the success of this plan may be measured in not only the protection of the Service's workforce and the public but also in the fact that throughout these trying times, all community services were delivered and all client legal needs were met and addressed in a timely manner.

As societal restrictions were lifted with the effective control of the pandemic in SA, face to face meetings with clients were reintroduced as well as maintaining the flexibility of on line meetings that have improved service delivery options for many of our clients who were already social distanced by other barriers that many socially disadvantaged members of our community suffer.

Another profound change has been the success of Community Justice Services SA Pty Ltd in securing funding for 2020 -2025. This success enables the long term planning of our services for some of the most financially disadvantaged in our community and security of employment for our most valuable asset, our workforce.

This year has seen great challenges and great success and promise for the future. The contribution of management and staff in meeting these challenges and realising these successes cannot be understated.

On behalf of the Board of Community Justice Services SA Pty Ltd, I thank Cathy and her team for their focus and contribution to their achievements in what has been a challenging year.

Michael Donald
Chairperson

CEO REPORT 2019-2020



Community Justice Services SA has endured many changes over the last few years, however, a year like the one we have just had has been challenging. Challenging not only for staff but for our communities especially following a summer with bushfires and a global pandemic.

Throughout these challenges our staff and Board have shown great resilience and compassion. I am extremely grateful and privileged to be working with a fantastic team. As always, the support and professionalism of the team throughout all offices is outstanding. In the face of professional and personal challenges this year the fantastic Community Justice team has continued to deliver amazing achievements and assisted many clients during the last 12 months. Staff quickly adapted to working remotely and continued to support the community albeit by very different means.

Since 1 July 2019 Community Justice continued to deliver services in the Riverland, South East and Southern regions. Our very successful outreach programs have continued throughout all regions ensuring a greater coverage to the community.

Our key partnerships have also continued throughout this period including:

- supporting Women's Legal Service SA deliver their InDIGO program in the South;
- assisting Legal Services Commission deliver their FASS Duty Solicitor program in Mount Gambier; and
- co-presenting Child Focus Information Sessions with the Noarlunga Family Relationships Centre.

During this period our lawyers and intake staff have continued to provide quality and professional assistance to over 1950 clients throughout all our regions and within all our current funding categories. From the clients assisted during this period 99.5% of clients were experiencing financial disadvantage and over 28% identifying as experiencing some form of family violence.

Legal staff across all regions delivered over 2176 advices and over 228 representation services on a range of legal issues including family law matters 42% relating to parenting disputes, property settlements, divorce and child support. Criminal matters 17% relating to theft, traffic offences, assault and drink driving offences. As well as civil disputes 41% involving motor vehicle accident property damage, debt recovery, contracts, both domestic and non-domestic intervention orders.

We have also been very fortunate to be able to continue our volunteer program throughout this period and I would like to take this opportunity to thank our amazing volunteer law students, volunteer solicitors and placement students that provided over 1299 hours of assistance to our Service this year. This is an invaluable contribution and an essential component of our service delivery this year.

During these challenging times we would also like to acknowledge and thank both Commonwealth and State Attorney-Generals' Departments for their ongoing support and funding. In particular, we would like to acknowledge the staff at the Legal Assistance Strategy and Justice Policy and Analytics team from the State Attorney-General's Department for their support this year.

Catherine McMorris
CEO

OUR SERVICES LAST FINANCIAL YEAR

CJSSA IMPACT REPORT

Legal services are targeted to those with the greatest legal need, with special focus on those with low incomes, CALD and ATSI community, people with disabilities and experiencing mental health issues and people impacted by domestic violence.

The **Generalist Service** operates in the inner southern areas of Adelaide including Kangaroo Island, Fleurieu Peninsula, Murray Bridge and the Limestone Coast and Riverland area. The Service provides legal advice and representation services on a range of civil, criminal and family law matters which can include:

Family

- Divorce and separation
- Parenting arrangements
- Property settlement, de facto/marital
- Child support
- Family violence
- Child protection

Criminal

- Traffic matters
- Summary matters including assault and theft
- Driving offences

Civil

- Debts
- Contracts
- Motor vehicle accidents
- Minor civil claims
- Neighbour disputes
- Intervention orders
- Consumer complaints
- Employment matters

The **Family Law Family Violence Service** operates in the southern areas of Adelaide including Kangaroo Island, Fleurieu Peninsula, Murray Bridge and the Limestone Coast and Riverland area. The Service provides legal advice and representation services to those who are vulnerable and suffering disadvantage in those areas of law relating to family breakdown and family violence.

REGION 2 *

Generalist

825 **90**
Legal Advice Representation

Commonwealth Family Law Family Violence

212 **26**
Legal Advice Representation

REGION 5 **

Generalist

973 **94**
Legal Advice Representation

Commonwealth Family Law Family Violence

177 **18**
Legal Advice Representation

* **Region 2:** South

** **Region 5:** Fleurieu Peninsula,
Murray Bridge, South East
and Riverland

OUR CLIENTS

WHAT OUR CLIENTS SAY ABOUT US

CJSSA surveyed 50 clients across the month of April 2020. The feedback from our client survey was as follows:

92%

of clients strongly agree that the Service provider helped them understand how to deal with your legal problem

90%

of clients strongly agree that they know where to get help if they have another legal problem in the future.

90%

of clients surveyed that indicated personal or cultural needs strongly agree that the Service provider met those needs.

98%

of clients would recommend our Service to other people.

FOCUS ON ACCESSIBILITY OF OUR SERVICES

To ensure that clients can get accessible and appropriate legal services, the Service has improved and expanded information technology. Clients who are unable to attend an office in person have the option of telephone or video conferencing facilities, to enable them to access services in a very timely and responsive manner. In addition, upgrade of existing technology continues to allow better access to data bases for outreach workers in regional locations.

Our outreach locations have expanded in the Southern Fleurieu, Riverland and Limestone Coast regions and outreach frequency has increased further assisting clients to have access to services.

From mid-March 2020 the Service was not able to facilitate face to face appointments save and except in urgent situations due to COVID-19. Solicitors who could, work from home, continued to conduct appointments and Court hearings via telephone or visually through Microsoft Teams.

1950
TOTAL CLIENTS

553 **28%**
 **Clients indicated family violence**

495 **26%**
 **Clients indicated having a disability**

21 **2%**
 **Clients at risk of homelessness**

1174 **60%**
 **Clients have low or no income**

99.57%
Percentage of Representation Services delivered to people experiencing financial disadvantage

SOUTHERN COMMUNITY JUSTICE CENTRE

OVERVIEW 2019/2020



From July 2019 until the middle of March 2020 the legal team at Southern Community Justice Centre (SCJC) continued to provide the delivery of quality legal services with no significant disruption or changes from previous years. This occurred in a variety of ways with legal advice and ongoing representation being provided mainly by way of face to face appointments and via telephone, when required and in accordance with client needs.

From the middle of March the Service developed and implemented alternative ways of providing our services to the community. No longer able to facilitate face to face appointments save and except in urgent situations, the COVID-19 management plan enabled those solicitors who could, to work from home, conducting appointments and Court hearings via telephone or visually through Microsoft Teams.

SCJC continued to work collaboratively and in conjunction with a number of other services to offer specialised programs, deliver community legal information and encourage the educational development of legal students.

Legal staff continued to deliver Child Focussed Information Sessions in collaboration with Family Relationship Centre (FRC) Noarlunga staff for the benefit of FRC clients participating in family law mediation. This program continues to complement our Legal Practice and our long standing philosophy and aim of applying alternative dispute resolution and conciliation principals in the resolution of Family Law matters, where relevant. Additionally, the FRC partnership increase and enhance our Community Legal Education charter with the provision of Community Legal Education sessions.

The university partnership continued in this period and we again had the opportunity to host an International Student Internship with a student participating from Adelaide University. The student studying Criminal and International Studies worked with management staff to develop a mental health tool for our team.

We will continue to work with multiple other community stakeholders to ensure clients in the south can access a range of other support services. As COVID-19 restrictions ease we will resume our attendance at the outreach locations either on a weekly, fortnightly or monthly basis.

It has been an interesting year and we look forward to continuing to support our community and assist those with legal needs.

SCJC Legal Team

1295

Total Number of Legal Advices

143

Total Number of Representation

51

Court/Tribunal

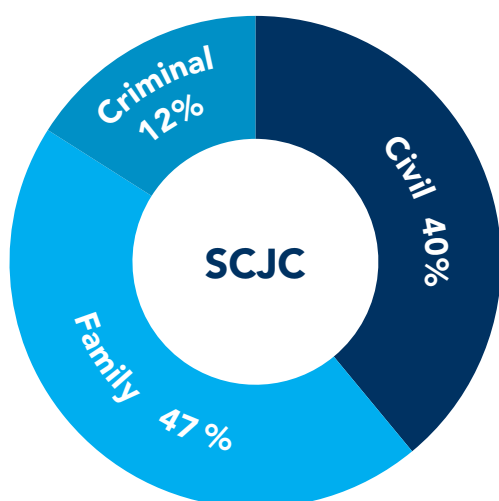
89

Other Representation

3

Dispute Resolution

Outreach Locations	Total Visits	Total Advices
Kangaroo Island	4	15
Marion	32	162
Meningie	0	1
Murray Bridge	9	47
Strathalbyn	0	3
Victor Harbor	14	60



WORKING WITH OUR LOCAL COMMUNITY

SCJC has developed and maintained ongoing strong relationships with other local community organisations. Community Legal Education activities are delivered to raise awareness and educate other service providers, community groups, organisations, schools, or the general community about the law and how to recognise, prevent and deal with legal problems.

Working collaboratively with community partner organisations involves:

- providing community legal information; and
- working with local community partners so that they are well equipped to link the local community into our client services.

The impact that we aim to achieve through this work is that our community has:

- Increased legal knowledge and education; and
- Increased access to services that meet their legal needs.

CJSSA works closely with our community partners by way of:

- warm referral pathways;
- participation in forums; and
- networking.

OUR ACTIVITIES

Our community legal education program at SCJC includes:

Family Relationship Centres Partnership

Our partnership with the Family Relationship Centre Services (FRC) at Noarlunga continued in this period and the delivery of Child Focussed Information Sessions until March 2020, which were then suspended due to COVID-19.

In collaboration with FRC Noarlunga staff, FRC clients have the opportunity to receive the benefits of Family Dispute Resolution. This is important for retaining positive post-separation relationships for parents and children, for those in the community experiencing family separation.

SCJC works closely with our community partners, which include:

Southern Domestic Violence Action Group

SCJC attended multiple meetings with Southern Domestic Violence Action Group (SDVAG). SDVAG is a group of volunteers linking the community with government and non-government organisations to provide an open forum and public voice for the southern community to address issues and enable action aimed at the elimination of domestic violence.

The Onkaparinga Collaborative Approach

The OCA is a collaborative approach for the prevention of domestic violence and Aboriginal and Torres Strait Islander family violence, involving a wide range of agencies and tiers of service provision ranging from broad community to grassroots work. SCJC continued to attend and participate in regular ongoing meetings and projects.

Uniting Communities Financial Counsellor

Uniting Communities continue to run an outreach service at the office of SCJC at Christies Beach.

One day a week a Financial Counsellor provides information, support and advocacy for clients facing financial challenges. Clients of SCJC are also able to access this service.

InDIGO

The InDIGO program, a collaboration between SCJC and The Women's Legal Service SA, continued in this period to provide free legal advice and services to women who are experiencing or at risk of experiencing domestic violence.

The team of 2 fulltime Solicitors and 1 part-time Family Advocate (social worker) are able to provide a holistic approach to assist women with their legal and non-legal needs. Based at the SCJC Christies Beach office, InDIGO assist women in the Southern metropolitan region catchment areas of Mitcham Council, City of Onkaparinga, Marion Council and Holdfast Bay Council.

University Partnerships

The collaboration with SCJC and University of SA is to provide placement students during their term 2 and 3. Uni SA will assess and provide 1-2 students for 1-2 days per week during terms. In this period SCJC had the opportunity to have a student studying Criminal and International Studies with the Adelaide University to work with us as a part of their International Student Internship. The student worked on a mental health tool for the team.

CASE STUDY

In this matter we acted for a client from one of our remote outreach locations in relation to their de facto property settlement negotiations. The matter was unusual due to the sheer length of time which had passed since the parties separated. As such the parties were not only out of time to apply for property settlement under the Family Law Act (FLA) but were also subject to the older State based legislative regime that dealt with such matters prior to the FLA having jurisdiction from partway through 2010 onwards.

The other party in the matter owned three real properties and refused to enter into property settlement negotiations despite numerous letters being sent to them. We assisted our client to lodge caveats against each of the three properties. After some months had passed, the other party made contact with us via a solicitor advising that they now wished to sell one of those properties, however was unable to due to the existence of the caveat.

This presented the opportunity for us to recommence property settlement negotiations with the other parties' solicitor. After three months of negotiation between the parties' legal representatives, a final set of property settlement consent orders were agreed upon dealing with the pool. The parties agreed to 'opt in' to the FLA regime and an application for consent orders was lodged with the Family Court of Australia.

Our client was very pleased with the final orders noting they provided for the transfer of the home in which the client has resided for some considerable time from the joint names of the parties to the client's sole name.

LIMESTONE COAST COMMUNITY JUSTICE CENTRE

OVERVIEW 2019/2020

Limestone Coast Community Justice Centre (LCCJC) certainly saw some changes in the past 12 months in the Limestone Coast region not to mention the drastic changes that came along with a global pandemic.



It has not stopped our community visibility and we have tried to remain engaged as much as we possibly can to continue to support the southeast.

Our office was able to adapt quickly to telephone appointments with clients when face to face appointments were not appropriate. The Service was able to operate with staff working from home and through social distancing in the office.

The past year has seen the Service become further engaged in the community and networks. Solicitor Katherine Davies became Secretary of

the Limestone Coast Family Violence Action Group and was also able to join the steering committee for the Limestone Coast Community Services Roundtable to refresh the network collaboration. We are now looking forward to more collaboration in the southeast in the coming year.

As a part of the Limestone Coast Family Violence Action Group, our Service was able to participate and assist with the White Ribbon breakfast and 16 days of activism at the end of 2019. It was great to be able to work collaboratively with other services in this region to help raise awareness about family and domestic violence.

Unfortunately, COVID-19 restrictions meant that we ceased our Duty Solicitor work with the Bordertown and Naracoorte Magistrates Court circuits. Prison outreach continued with telephone appointments replacing face to face appointments. This has been consistently utilised by the prison and prisoners throughout government lockdowns and we generally find ourselves assisting with information gathering for the prisoners to ensure they obtain the correct assistance for their matters.

This year has also seen the Service increase our social media presence with not only the launching of the Services website but also Facebook for the Limestone Coast office. It has been great to get involved with social media and to further our reach in the Limestone Coast region.

Our Service was also able to continue the Duty Solicitor service for the Federal Circuit Court (FCC), this was conducted via telephone appointments where clients needed through the Adelaide FCC due to no in person Court in Mount Gambier.

It has been great to see the adaptability of the Service over the last 12 months and we look forward to finding new ways to continue to support the region.

LCCJC Team

588

Total Number of Legal Advices

55

Total Number of Representation

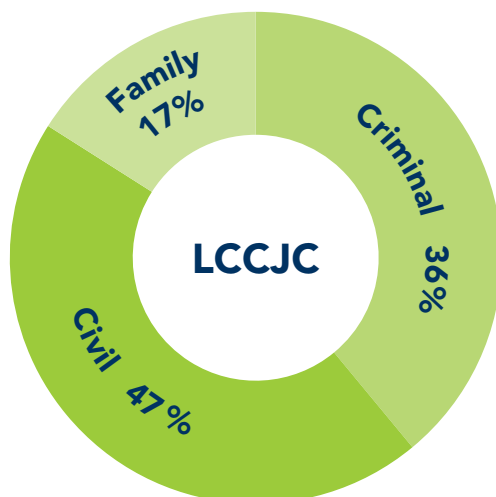
25

Court/Tribunal

30

Other Representation

Outreach Locations	Total Attendances	Total Advices
Bordertown	2	6
Millicent	2	5
Naracoorte	8	19
Mt Gambier Prison	11	70



37

Court Attendances

Mount Gambier Magistrates Court

FASS PARTNERSHIP

LCCJC is pleased to work in conjunction with Legal Services Commission and AC Care in Mt Gambier to assist to deliver the Duty Solicitor service for the South East region during Federal Circuit Court sittings. LCCJC was able to assist a total of 14 clients for the Duty Solicitor service in this period.

In addition to the Duty Solicitor service for the South East region during Federal Circuit Court sittings in Mount Gambier staff from LCCJC provide a Duty Solicitor service to the Circuit Courts at Bordertown and Naracoorte whilst attending on outreach location days. COVID-19 restrictions meant that we ceased our Duty Solicitor work until restrictions are lifted.

DUTY SOLICITOR

Duty Solicitor services conducted in the 2019-20 year as a courtesy in the following Courts when at outreach sessions were as follows:

5 Bordertown Magistrates Court

12 Naracoorte Magistrates Court

WORKING WITH OUR LOCAL COMMUNITY

LCCJC has developed and maintained ongoing strong relationships with other local community organisations. Community Legal Education activities are delivered to raise awareness and educate other service providers, community groups, organisations, schools, or the general community about the law and how to recognise, prevent and deal with legal problems.

LCCJC works closely with our community partners by way of:

- warm referral pathways;
- participation in forums; and
- networking.

FVAG LIMESTONE COAST

Staff attended numerous meetings as members of the Limestone Coast Family Violence Action Group. The group raise awareness and provide education about the harms of family violence and abuse through promotion and networking and provide support and fellowship to people and services that are working to facilitate the intervention or prevention of family violence and abuse.

DRUG ACTION TEAM

LCCJC staff attended meetings of The Limestone Coast Drug Action Team. The key aims of this team are to establish a collaborative, evidence-informed, community model to address alcohol and other drug use in the area.

HIGH SCHOOL MENTORING

In this period, we continued to attend Grant High School and assist Year 11 students with the Shark Tank consultations.

Katherine continued her work with and support the Inspiring Teens project, meeting with the students as required to provide guidance on the project they were undertaking for us.

LIMESTONE COAST COMMUNITY SERVICES ROUNDTABLE

The Limestone Coast Community Services Roundtable (LCCSRT) work collaboratively to provide leadership, coordination, advocacy and promotion to develop regional responses that will enhance the social, health and housing outcomes for people in the Limestone Coast community. LCCJC staff joined the steering committee for the LCCSRT to refresh the network collaboration of service providers in the region and look forward to more community service collaboration in the coming year.

FORUMS

Attendance at the following forums:

- Grandparents for Grandchildren – Limestone Coast Grandparent/Kinship Care Forum
- RASA Redress Support Services Information Session
- Planet Youth Community Information Session

CASE STUDY

Our client engaged the Service in relation to child contact. The other party had been determining the care of the 4 children without consulting our client and was dictating the terms on which the children could spend time with our client and had withheld the children for a considerable period. No issues of risk were highlighted directly to our client.

The parties failed to mediate and so the Service represented our client in the Federal Circuit Court for Parenting Orders.

The parties had very poor communication between them and would generally be spiteful towards each other. This is a situation where unfortunately the parties needed the Court as a means to resolve their conflict.

The parties went through a Child Dispute Conference and a Family Assessment Report, with the parties agreeing after the report on Final Orders for time spending with our client and a formal means of communication that allowed both parties peace of mind.

It is hopeful that, although all personal conflict cannot be resolved by the Court, the parties are now able to continue raising the young children with a baseline agreement of time spending and communication.

RIVERLAND

COMMUNITY JUSTICE CENTRE

OVERVIEW 2019/2020



There is no doubt that 2020 will be a year to remember with the global pandemic and the profound effects of COVID-19 on us all.

The staff of Riverland Community Justice Centre (RCJC) based in the Riverland area are part of the local community and have engaged with local networks and service providers as was possible in this period.

To meet the challenges of this unprecedented year, the Service adapted operations to meet

the needs of the Riverland community implementing the COVID-19 management plan. As a result the Service continued to provide quality legal services. Client appointments and Court hearings were managed by way of telephone in the same timely manner.

Outreach client demand continued in this period for appointments at Renmark, Loxton, Waikerie, Morgan and Cadell until mid March when attendance at these outreach locations was suspended due to COVID-19. The clients from these towns were still able to access legal services quickly via telephone appointments.

The implementation of a new digital telephone system enabled remote working and teleconference meetings with management, other staff, training and network meetings.

In this period, RCJC was pleased to deliver a Duty Solicitor service in the Berri Magistrates Court for the Riverland region.

During this period the Service continued to develop key collaborations including co-locating with Mind Australia.

We have continued to increase our social media presence in this period with the Service's updated website launch and a Facebook page for the Riverland office. Along with advertising in the Riverland Link publication our aim is to ensure that all members of the community in the Riverland are aware that the Service is available to assist with their legal needs.

As COVID-19 restrictions ease, we will resume our outreach location attendances and resume face to face appointments. We look forward to continue to support the members of the Riverland community.

RCJC Team

WORKING WITH OUR LOCAL COMMUNITY

RCJC has developed and maintained ongoing strong relationships with other local community organisations. Community Legal Education activities are delivered to raise awareness and educate other service providers, community groups, organisations, schools, or the general community about the law and how to recognise, prevent and deal with legal problems.

RCJC works closely with our community partners by way of:

- warm referral pathways;
- participation in forums; and
- networking.

AC CARE BERRI TENANCY EDUCATION GROUP BERRI

We continue our collaboration and to facilitate sessions with AC Care Tenancy Education Group in Berri.

These sessions provide clients with legal information regarding their tenancy rights and obligations in relation to their real estate agencies and owners of properties they rent.

Legal information can be provided regarding bonds, inspections, leaving disputes and avenues of recourse if appealing a decision made by the owner of the property as well as information about the Tenancy tribunal for any disputes about the property.

However due to COVID-19, these sessions were suspended. We hope to resume in the near future.

COURT USER GROUP

In this period solicitors attended the Court User Group meetings at the Berri Magistrates Court. The Court staff meet with solicitors and service providers in the Riverland area to discuss Court processes and administration matters.

294

Total Number of Legal Advices

30

Total Number of Representation

14

Court/
Tribunal

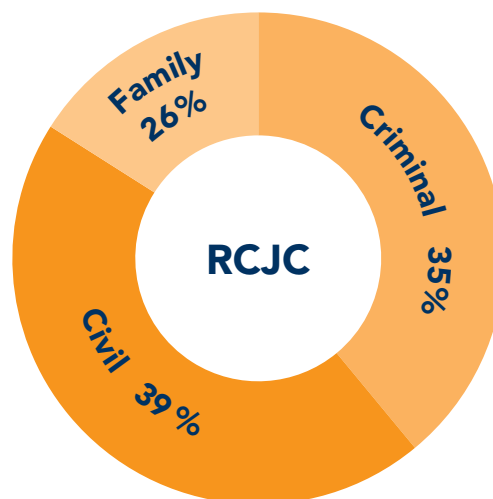
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Other
Representation

1

Dispute
Resolution

Outreach Locations	Total Attendances	Total Advices
Morgan	0	0
Cadell	2	10
Loxton	2	7
Renmark	5	17
Waikerie	5	15



15

Court Attendances

13

Berri Magistrates
Court

2

Duty Solicitor
Services



CASE STUDY

In this instance a client attended at our Riverland Office back in 2017 when we initially commenced our new Riverland outreaches. At this time, the client had received legal correspondence from their former partner's solicitor seeking to dispose of some of the client's property pursuant to the Unclaimed Goods Act 1987 (SA). Upon meeting the client and listening to their story, it was indeed a de facto property settlement matter. We raised the jurisdictional issue with the client's opposing solicitor however did not hear from the client or their former partner's solicitor for some months. The client was struggling with the breakdown of her relationship, mental health issues and bouts of homelessness.

The client attended our office again almost 12 months later after being served with Federal Circuit Court proceedings. The client instructed they had not received any other legal correspondence or negotiations attempts before being served. The size of the de facto property pool, whilst significant to our client, was small for Court purposes. Our office has continued to assist the client and have implemented alternate

strategies in order to obtain instructions from the client whilst the client remains homeless and without any means of telephone or electronic contact. These strategies have included writing to the client at alternate addresses and pre-arranging appointments, which to our client's credit, they are typically able to accommodate.

VOLUNTEERS

The Service continues to receive great interest in the volunteer program. Recruitment has continued and a comprehensive engagement strategy is in place. CJSSA is very grateful to the many students and volunteer solicitors who provide valuable input to the Service. COVID-19 meant reduced volunteer hours during this period. A total of **1298.40 hours** was contributed by volunteers in the 2019-20 financial year.

STUDENTS

There is high demand for the volunteer student program in this period with 9 law students recruited at the Christies Beach office and 1 at the Mount Gambier office. Student volunteers assist with:

- administration, typing and data entry;
- assist solicitors with drafting letters and other documents;
- legal Research;
- transcribing documents;
- attending Court with solicitor;
- sitting in on client interviews; and
- other tasks as per management.

GRADUATE DIPLOMA OF LEGAL PRACTICE PLACEMENTS

We have continued to receive requests from law students for a placement as part of their practical legal requirements. The Service was able to provide law students with the required legal experience in this period; 3 placed at the Mount Gambier office and 3 at the Christies Beach office.

VOLUNTEER SOLICITORS

CJSSA also continues to receive interest in the volunteer solicitor program. The volunteer solicitors can attend Court hearings, participate in client interviews and have provided valuable assistance to our legal staff. In this period 4 volunteer solicitors were recruited. Volunteer involvement was suspended in March 2020 due to COVID-19 and recommenced on a limited basis from June 2020.



10

Volunteer Students

3

Volunteer Solicitors

6

**Volunteer
Legal Placement
Students**



*IN FEBRUARY I WAS FORTUNATE
ENOUGH TO BE TAKEN ON AS A VOLUNTEER
AT THE SOUTHERN COMMUNITY JUSTICE CENTRE.
THIS POSITION HAS GIVEN ME EXPERIENCE IN A LEGAL
ENVIRONMENT, HELPED ME DEVELOP USEFUL SKILLS FOR
MY FUTURE CAREER AND ALLOWED ME TO GIVE BACK TO
THE COMMUNITY AT THE SAME TIME. I CANNOT THANK
THE STAFF ENOUGH FOR BEING SO WELCOMING AND
ALSO TAKING TIME OUT OF THEIR DAY TO GIVE
ME ADVICE AND USEFUL TIPS. I WOULD HIGHLY
RECOMMEND VOLUNTEERING AT THE SCJC
TO ANY LAW STUDENTS."*



EXTENT OF SERVICES 2019-2020

METRO OFFICE

CHRISTIES BEACH

The Metro office at Christies Beach operated 9.00am to 5.00pm Monday to Friday. The exception to these days was during the official closing period over Christmas.

REGIONAL OFFICES

LIMESTONE COAST COMMUNITY JUSTICE CENTRE

The Mount Gambier office is the Regional Office for the provision of Legal Services in the Limestone Coast area operated 9.00am to 5.00pm Monday to Friday, with the exception of the closing period over Christmas.

RIVERLAND COMMUNITY JUSTICE CENTRE

The Berri office is the Regional Office for the provision of Legal Services in the Riverland area operated 9.00am to 5.00pm Monday to Friday, with the exception of the closing period over Christmas.

MEMBERSHIPS

- Justice Net
- Relationships Australia SA (RASA)
- Family Law Council
- Law Society of SA
- Women's Lawyers Association
- Southern Domestic Violence Action Group (SDVAG)
- Onkaparinga Collaborative Approach (OCA)
- Family law Violence Action Group (FLVAG)

INDEPENDENCE DECLARATION

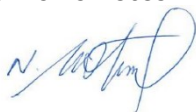
**COMMUNITY JUSTICE SERVICES SA LTD
(A COMPANY LIMITED BY GUARANTEE)**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER DIVISION 60-40 OF THE AUSTRALIAN
CHARITIES AND NOT-FOR-PROFITS ACT 2012 TO THE BOARD OF
COMMUNITY JUSTICE SERVICES SA LTD**

I declare that to the best of my knowledge and belief, in relation to the audit of Community Justice Services SA Ltd for the year ended 30 June 2020 there have been:

- i) no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Not for Profit Accounting Specialists
KESWICK SA 5035



Nicholas Matsis CPA
Registered Company Auditor No 77466

7 October 2020
Date:

AUDITOR'S REPORT



1300 123 637 • enquiries@nfpas.com.au • www.nfpas.com.au

7 October 2020

Community Justice Services SA Ltd
40 Beach Rd
CHRISTIES BEACH SA 5156

Dear Mr. Donald

Following our audit of the financial report, books and records of Community Justice Services SA Ltd (CJSSA) for the financial year ended 30 June 2020, we wish to highlight a number of matters that came to our attention during the course of the audit.

Please note that this report by its nature reports by exception and does not report on the policies, processes and procedures of CJSSA that are functioning well, nor is the report meant in any way to be taken as a criticism of the company.

1. BANK SIGNATORIES

Observation:

During the audit, we noted that only one signatory is required to release payments from the bank accounts, which creates an unnecessary fraud risk.

Recommendation:

We recommend that the directors consider implementing additional controls to reduce this potential risk to an acceptable level. Additional controls that could be considered include:

- Dual signatories for the release of payments above a certain threshold; or
- Dual signatories for all payments; or
- Dual signatories on one account where most of bank funds are kept, with a balance maintained in an operational account equal to the estimated overheads for a particular period. (I.e. an operational account bank balance maintained equal to two weeks overheads, with a transfer requiring dual signatory occurring every two weeks to top-up the operational account).

2. UNSPENT STATE & COMMONWEALTH FUNDING

Observation:

Historically, the unspent State and Commonwealth funding were not reported as a liability on the balance sheet at year end. During the audit, it was agreed to restate the 2019 comparatives to account for the unspent funding as at 30 June 2019. The accounting treatment has been consistently applied for the 2019/2020 financial period in the financial statements.

Recommendation:

We recommend that this accounting policy be adopted for future periods, to ensure that the unspent funds, that meet the criteria to be deferred, are accrued as a liability at year end.

3. CAPITALISATION AND DEPRECIATION POLICY

Observation:

We could not identify that appropriate internal guidelines exists to establish whether assets acquired are considered "First Time Assets" or "Replacement Assets", as well as the appropriate accounting treatment to be applied subsequent to acquiring assets.

Accordingly, it appears that most assets acquired over the last 16 or so years were classified as first time assets.

Recommendation:

We recommend that CJSSA develops a comprehensive fixed asset policy, which includes the following:

- Capitalisation threshold to be applied;
- Capitalisation method i.e. what is to be included in the value recognised;
- Description of which assets are considered first time assets and which are considered replacement assets, as well as the accounting treatment to be applied at the date of acquisition and for future related transactions;
- Depreciation threshold to be applied to the asset classes and the rationale;
- Details to be included in the Fixed Asset Register; and
- Record keeping to be maintained over assets, to ensure that first time assets, replacement assets, and accumulated depreciation for first time assets that were previously claimed against funding, are easily identifiable, for the purposes of establishing the capital expenditure amount to claim against funding for replacement assets.

We would like to take this opportunity to thank the staff at CJSSA for their valuable assistance and cooperation during the audit process and we wish the company all the very best for another successful year.

If you have any queries regarding the above please do not hesitate to contact me or my Assurance Services Manager, Ian Mostert, on 8215 0022 or email andrea@nfpas.com.au or ian@nfpas.com.au.

Yours sincerely



Andrea Petersen
Managing Director

DIRECTOR'S DECLARATION



Community Justice
Services SA Ltd

28 September 2020

DIRECTORS' DECLARATION

DIRECTORS

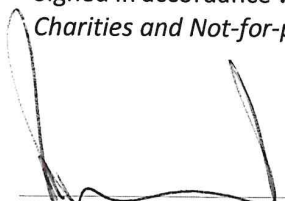
The following persons were Directors of the Company during the whole of the financial year and up to the date of this declaration, unless otherwise stated:

Michael Donald (Chairperson)
Ross Savvas (Treasurer)
Barbara Wendland (Company Secretary / Public Officer)
Julie-Ann Simkin
Rene Earles
Kate Brett
Minerva Nasser-Eddine
Craig Stevens (resigned August 2020)

In the Directors'
opinion:

- 1) the Company is not a reporting entity because there are no users dependent on general purpose financial statements. Accordingly, as described in note 1 to the financial statements, the attached special purpose financial statements have been prepared for the purposes of complying with the reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012*;
- 2) the attached financial statements and notes thereto comply with the *Australian Charities and Not-for-profits Commission Act 2012*, the Accounting Standards as described in note 1 to the financial statements, the *Australian Charities and Not-for-profits Commission Regulation 2013* and other mandatory professional reporting requirements;
- 3) the attached financial statements and notes thereto give a true and fair view of the Company's financial position as at 30 June 2020 and of its performance for the financial year ended on that date; and
- 4) there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of directors made pursuant to section 60.15 (2) of the *Australian Charities and Not-for-profits Commission Regulation 2013*;


Michael Donald (Chairperson)
Director

28/9/20
Date

FINANCIALS ANNUAL REPORT 2020

BALANCE SHEET

As at 30 June 2020. The accompanying notes form part of these financial statements.

	Note	2019/2020 (\$)	Restated 2018/2019 (\$)	Restated 2019 Opening Balances
ASSOCIATION SURPLUS				
Balance at Beginning of the Year		263,475	224,220	158,771
Net Surplus for the Year		137,045	39,255	65,449
TOTAL ACCUMULATED SURPLUS		400,520	263,475	224,220
ASSETS				
CURRENT ASSETS				
Cash at Bank and on Hand	10(a)	204,348	113,692	267,213
Savings Accounts and Term Deposits	10(a)	166,752	266,505	319,438
Trade & Other Receivables	3	337,135	128,443	14,267
Prepaid Expenses	4	6,388	8,862	7,747
TOTAL CURRENT ASSETS		714,623	517,502	608,665
NON - CURRENT ASSETS				
Plant and Equipment	5	109,860	131,413	97,295
TOTAL NON - CURRENT ASSETS		109,860	131,413	97,295
TOTAL ASSETS		824,483	648,916	705,960
LIABILITIES				
CURRENT LIABILITIES				
Trade & Other Payables	6	108,905	81,267	85,794
Other Liabilities	7	133,464	133,896	245,636
Provision for Employee Benefits	8	142,499	134,839	127,520
TOTAL CURRENT LIABILITIES		384,868	350,002	458,950
NON - CURRENT LIABILITIES				
Provision for Employee Benefits	8	39,096	35,438	22,790
TOTAL NON - CURRENT LIABILITIES		39,096	35,438	22,790
TOTAL LIABILITIES		423,963	385,440	481,740
NET ASSETS		400,520	263,475	224,220

CONSOLIDATED INCOME AND EXPENDITURE STATEMENT

For the financial year ended 30 June 2020. The accompanying notes form part of these financial statements.

	Note	2019/2209 (\$)	Restated 2018/2019 (\$)
INCOME			
Commonwealth Grant	11	1,046,208	967,007
State Grant	11	304,885	348,203
Surplus Grant Funding Deferred to Next Year		(3,853)	(133,021)
Previous Year Surplus Grant Funding		133,021	244,082
		<u>1,480,261</u>	<u>1,426,272</u>
Costs Recovered & Retained		850	-
Donation		495	1,146
Interest Received		322	1,468
Fee for Service		8,667	12,796
Sundry Receipts		121,780	5,909
TOTAL INCOME		<u>1,612,375</u>	<u>1,447,591</u>
EXPENSES			
Depreciation & Minor Assets		44,785	34,942
Employment Costs		1,064,092	1,003,809
Office Expenses		66,112	63,351
Rent & Utilities		161,071	158,360
Travel & Accommodation		34,923	40,575
Telecommunication		31,571	29,114
Other Expenses		72,776	78,185
TOTAL EXPENSES		<u>1,475,331</u>	<u>1,408,336</u>
NET SURPLUS FOR THE YEAR		<u>137,045</u>	<u>39,255</u>

CASH FLOW STATEMENT

For the financial year ended 30 June 2020. The accompanying notes form part of these financial statements.

	Note	2019/2020 (\$)	2018/2019 (\$)
CASH FLOWS FROM OPERATING ACTIVITIES			
Grants Received		1,346,767	1,201,034
Other Income Received		68,728	21,319
Payments to Employees & Suppliers		(1,417,994)	(1,372,227)
NET CASH FLOWS (USED IN)/PROVIDED BY OPERATING ACTIVITIES	10(b)	(2,500)	(149,874)
CASH FLOWS FROM INVESTING ACTIVITIES			
Acquisition of Plant & Equipment		(6,597)	(56,580)
NET CASH FLOWS USED IN INVESTING ACTIVITIES		(6,597)	(56,580)
NET (DECREASE)/INCREASE IN CASH HELD			
		(9,097)	(206,454)
CASH AT BEGINNING OF THE FINANCIAL YEAR		380,197	586,650
CASH AT END OF THE FINANCIAL YEAR	10(a)	371,100	380,197

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 30 June 2020.

1. Statement of Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

a) Basis of Preparation

The Officers of the Company have prepared the financial report on the basis that the Company is not a reporting entity as there are unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, this Special Purpose Financial Report has been prepared to meet the reporting requirements of Australian Charities and Not-for-profits Commission Act 2012

These financial statements have been prepared in accordance with the requirements specified by the following Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB):

AASB 101 Presentation of Financial Statements

AASB 107 Statement of Cash Flows

AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors

AASB 1048 Interpretation and Application of Standards

AASB 1054 Australian Additional Disclosures

These financial statements do not conform with International Financial Reporting Standards as issued by the International Accounting Standards Board (IASB).

The financial statements have been prepared in accordance with the significant accounting policies disclosed below, which the officers have determined are appropriate to meet the needs of the members. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values.

b) Income Tax

The Company is exempt from income tax pursuant to the Income Tax Assessment Act 1997.

c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment are measured at cost less depreciation and impairment losses.

Property, Plant and Equipment acquired at a cost lower than \$2,000 is expensed as minor equipment in the year acquired.

Depreciation:

The depreciable amount of all property, plant and equipment is depreciated over their useful lives commencing from the time the asset is held ready for use.

The method of depreciation and the depreciation rate's used for each class of depreciable asset are:

Class of Asset	Depreciation Rate	Type
Leasehold Improvements	10%	Prime Cost
Plant & Equipment	10%-33%	Prime Cost

d) Revenue

All revenue is stated net of the amount of goods and services tax (GST).

Previously, income from government grants was fully brought to account in the applicable year for which the funding was provided. During the current reporting period, the timing of recognising the government grant income was changed to reflect the terms of the agreement requiring unspent funds to either be returned to the funder or the funds be retained, with the permission of the funder, for the delivery of services prescribed in the funding agreement in future periods. Accordingly, unspent government grant income at year end is deferred and recorded as other liabilities on the balance sheet. Comparative information has been adjusted in accordance with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors.

If conditions are attached to the grant that must be satisfied before the Company is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

e) Leases

Where the Company is a lessee, payments on operating lease agreements are recognised as an expense on a straight-line basis over the lease term. Associated costs, such as maintenance and insurance, are expensed as incurred.

2. Reserves and Fixed Assets

Previously, the Company maintained a reserve for the purpose of purchasing replacement assets. During the current reporting period, the Company established that the reserve is no longer required and accordingly the Company has transferred the funds to accumulated surplus. The comparative information have been updated to reflect this change.

	2019/2020 (\$)	2018/2019 (\$)
3. Trade & Other Receivables		
Trade Debtors	328,058	118,300
GST Receivable	9,077	10,143
	<u>337,135</u>	<u>128,443</u>
4. Prepaid Expenses		
Practising Certificates & Membership	6,274	5,796
Insurance	-	2,930
Subscriptions	-	136
Internet	114	-
	<u>6,388</u>	<u>8,862</u>
5. Plant and Equipment		
Christies Beach Furniture & Equipment - at cost	39,806	70,112
Less: Accumulated Depreciation	(28,603)	(63,365)
	<u>11,203</u>	<u>6,747</u>
Christies Beach Premises Refurbishment - at cost	60,315	60,315
Less: Accumulated Depreciation	(31,163)	(25,131)
	<u>29,152</u>	<u>35,184</u>
Mt Gambier Premises - at cost	26,569	26,569
Less: Accumulated Depreciation	(8,565)	(4,362)
	<u>18,004</u>	<u>22,207</u>
Riverland Premises - at cost	25,800	25,800
Less: Accumulated Depreciation	(5,147)	(1,567)
	<u>20,654</u>	<u>24,233</u>

Motor Vehicles - at cost	60,979	60,979
Less: Accumulated Depreciation	(30,131)	(17,936)
	30,847	43,043
Total Plant & Equipment	109,860	131,413

6. Trade & Other Payables

Trade Creditors	6,157	5,380
Salaries	33,699	22,340
Superannuation	7,021	6,765
PAYG Tax Withheld	16,868	14,860
GST Payable	47,180	32,339
Credit Cards	(2,020)	(416)
	108,905	81,267

7. Other Liabilities

		Restated
Disbursement CS	4,728	875
COVID-19 Service Delivery Funding	65,000	-
COVID-19 ICT Funding	63,736	-
Commonwealth & State CLSP Unspent Funding	-	133,021
	133,464	133,896

8. Provision for Employee Benefits

Current		
Annual Leave	68,454	70,986
Long Service Leave	74,045	63,854
	142,499	134,839
Non-Current		
Long Service Leave	39,096	35,438

9. Operating Lease Commitments

Payable - Minimum Lease Payments		
Not later than One year	138,955	132,405
Between One and Five Years	335,986	399,633
Greater than Five Years	-	-
	474,941	532,039

The leases are for rental of property and equipment, with rent payable monthly in advance.
An option exists to renew the leases at the end of their terms.

10. Cash Flow Information

(a) Reconciliation of Cash at the End of the Financial Year in the Cash Flow Statement with the Balance Sheet:

Cash at Bank and on Hand	204,348	113,692
Savings Accounts and Term Deposits	166,752	266,505
	371,100	380,197

(b) Reconciliation of Cash Flow from Operations with Net

Net Surplus for the Year	137,045	39,255
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Non-Cash Flows in Net Profit

Depreciation	28,150	22,462
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Changes in Assets and Liabilities

(Increase)/Decrease in Receivables	(208,691)	(114,176)
(Increase)/Decrease in Prepaid Expenses	2,474	(1,115)
Increase/(Decrease) in Payables	27,637	(4,525)
Increase/(Decrease) in Unearned Income	(432)	(111,741)
Increase/(Decrease) in Provisions	11,317	19,967
	<u>(2,500)</u>	<u>(149,874)</u>

11. SACS Funding

Commonwealth Grant	924,486	863,558
Commonwealth SACS Funding	121,721	103,449
	<u>1,046,208</u>	<u>967,007</u>
State Grant	265,278	314,755
SA Government SACS Funding	39,608	33,448
	<u>304,885</u>	<u>348,203</u>
Total Funding	<u>1,351,093</u>	<u>1,315,210</u>

Commonwealth and State SACS funding is used for the sole purpose of paying increased wages as a result of the Equal Remuneration Offer.

12. Restatement of Comparative Information

As described in note 1(d) and note 2, the Company has changed the accounting policies applied for government grant income and the fixed asset reserve. Accordingly the financial statements have been retrospectively adjusted during the 2020 financial period in accordance with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors.

The financial statement lines impacted as at 30 June 2019 are as follows:

	Previous	Restated
	\$	\$
Balance Sheet		
Accumulated Surplus	197,760	263,475
Asset Replace Reserve	198,735	-
Other Liabilities	875	133,896
Consolidated Income and Expenditure Statement		
Total Income	1,336,529	1,426,272
Net (Deficit)/Surplus for the Year	(125,753)	39,255
Transfer to Reserve for Approved Capital Expenditure	53,946	-

DIVISIONAL INCOME AND EXPENDITURE STATEMENT

For the financial year ended 30 June 2020. The accompanying notes form part of these financial statements.

REGION 2 GENERALIST

	Note	2019/2020 (\$)	2018/2019 (\$)
INCOME			
CLSP INCOME			
Commonwealth		435,611.84	312,369.27
State		83,863.00	186,304.53
SERVICE GENERATED INCOME			
Interest		161.25	942.23
Donations		190.00	1,003.80
Sundry Income		831.81	-
TOTAL INCOME		520,657.90	500,619.83
EXPENSES			
CLSP EXPENSES			
Salaries		425,371.19	365,673.29
Superannuation		36,627.52	32,879.61
On Cost		3,556.65	1,675.59
Rent		49,219.20	48,259.20
Repairs and Maintenance		2,137.10	5,010.03
Other Premises Costs		13,692.67	12,881.93
Staff Training		4,573.83	3,121.09
Staff Recruitment		-	-
Communications		15,777.92	17,539.61
Office Overheads		26,702.81	28,708.83
Insurance		8,781.98	8,723.16
Finance, Audit		3,547.33	3,816.16
Library, Subscriptions		4,682.15	5,273.99
Travel		2,646.11	4,285.55
Programming and Planning		7,766.82	10,977.23
Client Disbursements		145.00	60.00
Leases		4,880.10	5,604.59
Minor Equipment		7,923.87	-
Depreciation		6,455.46	-
Other		130.18	17.45
TOTAL EXPENSES		624,617.89	554,507.31
OPERATING (DEFICIT)/SURPLUS		(103,959.99)	(53,887.48)
Capital Expenditure		3,298.76	-
(DEFICIT)/SURPLUS FOR CURRENT YEAR		(107,258.75)	(53,887.48)
SURPLUS FROM PREVIOUS CONTRACT		110,351.61	164,239.09
SURPLUS FOR NEXT YEAR		3,092.86	110,351.61

DIVISIONAL INCOME AND EXPENDITURE STATEMENT

For the financial year ended 30 June 2020. The accompanying notes form part of these financial statements.

REGION 2	Note	2019/2020 (\$)	2018/2019 (\$)
FAMILY LAW / FAMILY VIOLENCE			
INCOME			
CLSP INCOME			
Commonwealth		155,307.00	147,228.00
SERVICE GENERATED INCOME			
Sundry Income		-	-
TOTAL INCOME		155,307.00	147,228.00
EXPENSES			
CLSP EXPENSES			
Salaries		148,215.19	152,815.00
Superannuation		13,996.16	13,322.87
On Cost		701.93	607.03
Rent		-	-
Repairs and Maintenance		-	-
Other Premises Costs		-	-
Staff Training		812.24	1,178.09
Staff Recruitment		-	-
Communications		-	1,000.00
Office Overheads		750.00	2,493.18
Insurance		-	260.00
Finance, Audit		-	-
Library, Subscriptions		684.00	639.28
Travel		208.19	851.81
Programming and Planning		-	-
Client Disbursements		-	-
Leases		-	-
Minor Equipment		-	4,160.00
Depreciation		-	-
Other		-	-
TOTAL EXPENSES		165,367.71	177,327.26
OPERATING (DEFICIT)/SURPLUS		(10,060.71)	(30,099.26)
Capital Expenditure		-	-
(DEFICIT)/SURPLUS FOR CURRENT YEAR		(10,060.71)	(30,099.26)
SURPLUS FROM PREVIOUS YEAR		10,148.54	40,247.80
SURPLUS FOR NEXT YEAR		87.83	10,148.54

DIVISIONAL INCOME AND EXPENDITURE STATEMENT

For the financial year ended 30 June 2020. The accompanying notes form part of these financial statements.

REGION 5 GENERALIST

INCOME

CLSP INCOME

Commonwealth	227,344.95	291,852.64
State	221,022.45	161,898.36

SERVICE GENERATED INCOME

Interest	161.12	525.75
Donations	305.00	142.20
Sundry Income	18.18	5,909.10
TOTAL INCOME	448,851.70	460,328.05

EXPENSES

CLSP EXPENSES

Salaries	188,300.89	200,697.71
Superannuation	22,992.05	19,027.12
On Cost	3,913.31	1,960.73
Rent	74,487.95	65,867.15
Repairs and Maintenance	1,550.27	2,943.47
Other Premises Costs	19,984.26	18,716.24
Staff Training	3,198.47	2,485.36
Staff Recruitment	1,730.00	-
Communications	15,792.95	8,826.19
Office Overheads	28,062.38	19,562.43
Insurance	8,384.03	3,310.99
Finance, Audit	3,547.32	2,052.12
Library, Subscriptions	4,830.44	3,950.81
Travel	30,477.43	34,986.60
Programming and Planning	9,300.82	13,873.64
Client Disbursements	-	-
Leases	3,380.09	5,489.21
Minor Equipment	8,710.40	-
Depreciation	21,695.34	-
Other	108.21	9.84
TOTAL EXPENSES	450,446.61	403,759.61

OPERATING (DEFICIT)/SURPLUS

	(1,594.91)	56,568.44
Capital Expenditure	3,298.76	53,945.94

(DEFICIT)/SURPLUS FOR CURRENT YEAR

	(4,893.67)	2,622.50
SURPLUS FROM PREVIOUS YEAR	5,532.10	2,909.60

SURPLUS FOR NEXT YEAR

	638.43	5,532.10
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DIVISIONAL INCOME AND EXPENDITURE STATEMENT

For the financial year ended 30 June 2020. The accompanying notes form part of these financial statements.

REGION 5 FAMILY LAW / FAMILY VIOLENCE	Note	2019/2020 (\$)	2018/2019 (\$)
INCOME			
CLSP INCOME			
Commonwealth		227,944.00	215,556.96
SERVICE GENERATED INCOME			
Sundry Income		-	-
TOTAL INCOME		227,944.00	215,556.96
EXPENSES			
CLSP EXPENSES			
Salaries		207,906.47	199,581.90
Superannuation		15,905.17	17,860.04
On Cost		1,299.08	1,648.75
Rent		-	-
Repairs and Maintenance		-	-
Other Premises Costs		-	-
Staff Training		3,019.84	4,766.26
Staff Recruitment		-	-
Communications		-	1,748.00
Office Overheads		837.07	3,750.00
Insurance		-	3,120.09
Finance, Audit		-	-
Library, Subscriptions		1,902.00	1,559.56
Travel		1,591.00	2,899.99
Programming and Planning		938.01	-
Client Disbursements		-	-
Leases		1,500.00	-
Minor Equipment		-	8,320.00
Depreciation		-	-
Other		-	-
TOTAL EXPENSES		234,898.64	245,254.59
OPERATING (DEFICIT)/SURPLUS		(6,954.64)	(29,697.63)
Capital Expenditure	2	-	-
(DEFICIT)/SURPLUS FOR CURRENT YEAR		(6,954.64)	(29,697.63)
SURPLUS FROM PREVIOUS YEAR		6,988.29	36,685.92
SURPLUS FOR NEXT YEAR		33.65	6,988.29

